

CAPITAL FACILITIES CYCLE FOR FY 2028 FUNDING

USHE Member submissions to the Office of the Commissioner of Higher Education & DFCM, kevin.enright@ushe.edu & mboyer@utah.gov = Red

USHE Member submissions to the Office of the Commissioner of Higher Education & DFCM, kevin.enright@ushe.edu & dhunting@utah.gov = Purple

State Agency submissions to the DFCM – Development, mboyer@utah.gov & helliott@utah.gov = Blue

State Agency submissions to the DFCM - Improvement, dhunting@utah.gov = Green

State Agency / Higher Ed (Dedicated & Non-Dedicated) State-Funded Capital Development Project & Land Bank

Request Due Dates

- **USHE Capital Development request form (Needs Statement) and "Project Pipeline" & "Needs Analysis" (CDP) data due to Board of Higher Ed*** **July 31, 2026**
- **Agency Capital Development request form due to DFCM** **August 28, 2026**
- **Condition Assessment from architect/engineer for renovated/demolished project** **August 28, 2026**
- **DFCM to provide final CBE to the Board of Higher Ed** **September 18, 2026**
- **Final Scope, Budget (CBE), and State Funding for Projects **** **September 25, 2026**
- **Institutional project presentation and prioritization** **October 1, 2026**
- **Approved Board of Higher Ed priorities submitted to DFCM w/ Need Statements** **October 4, 2026**
- **DFCM to submit agency project requests to GOPB for authorization to proceed with development requests** **October 31, 2026**

Non-State Funded Capital Development Project Requests Due Dates (including Revenue Bond Requests)

- **Project Needs Statement DFCM request form** **August 28, 2026**
- **DFCM to provide final CBE to the Board of Higher Ed** **November 6, 2026**
- **Institutional NSF project presentations w/ Approval from Board** **November 19, 2026**
- **Approved Board of Higher Ed priorities submitted to DFCM w/ Need Statements** **December 4, 2026**

Capital Improvements

- **Capital Improvement Request (CBE) and Scoping Documents w/ prioritization** **September 18, 2026**
- **Capital Improvement Request (CBE) and Scoping Documents w/ prioritization** **September 25, 2026**
- **DFCM CBE review and prioritization sent to Legislature** **January 15, 2027**

5 Yr. Capital Facilities Plan

- **Institutions submit updated 5 yr. capital facilities plan to OCHE** **July 31, 2026**
- **OCHE submits updated 5 yr. capital facilities plans to DFCM** **August 28, 2026**

Space Inventory Data Reporting

- **Submit USHE space inventory data according to instructions** **June 26, 2026**
- **Verify accuracy of space utilization data for AY2025-26 according to instructions** **July 31, 2026**

Space Utilization Narratives

- **Submit AY2025-26 Narrative of space utilization according to instructions** **December 4, 2026**

* Program Document must accompany project submission. Dedicated capital development projects have until December 1, 2026, to submit a Program Document to OCHE and DFCM. Non-Dedicated capital development projects must meet the original July 31, 2026, deadline to allow the Board of Higher Education to have sufficient information for their prioritization process.

** Any changes made to square feet or cost estimates after this deadline must be re-submitted through DFCM and approved by the Board of Higher Education in the January meeting.

*** All Project requests submitted to the Legislature in the 5 Year book by January 8, 2027.