



PHASE ONE

GATHER DATA



Define baseline for building survey



Audit 1,000,000 square feet of state space



Incorporate with recently completed Board of Regents study

PHASE ONE

GATHER DATA



Conduct study to understand possible alternate workspace arrangement strategies



Meet with agency leadership to discuss possible alternate workspace arrangements



Phase One deliverables include building-specific analysis, recommendations, and baseline data for Phase Two

PHASE TWO



Write state policy and standards for space utilization with agency partners

estimated cost for phase one and two

\$300,000

we propose to re-allocate capital improvement funding

PHASES THREE AND FOUR

PHASE THREE



Implement state policies and standards for space utilization

PHASE FOUR



Provide ongoing management of the standard and conduct additional building audits

Questions