

AMENDED AGENDA OF THE UTAH STATE BUILDING BOARD

Wednesday, August 3, 2011
Room 250 State Capitol Building
Salt Lake City, Utah
9:00 a.m.

- (Action) 1. **Approval of Minutes of June 29, 2011** Tab 1
- (Action) 2. **Five Year Notice of Review and Statement of Continuation for Rule R23-25. Administrative Rules Adjudicative Proceedings** Tab 2
- (Action) 3. **Weber State University Reallocation Capital Improvement Funds** Tab 3
- (Action) 4. **SLCC Reallocation Capital Improvement Funds – Larry H. Miller Campus**..... Tab 4
- (Action) 5. **Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit** Tab 5
- (Action) 6. **Expansion of Red Butte Gardens – Rose House Project** Tab 6
- (Action) 7. **SUU Request to Program the New Business Building** Tab 7
- (Action) 8. **Administrative Report for University of Utah and Utah State University**..... Tab 8
- (Information) 9. **Administrative Report for DFCM** Tab 9
- (Information) 10. **Further Discussion of Board Rules of Procedure**..... Tab 10
- (Information) **Discussion of Possible Future Agenda Items**

Notice of Special Accommodation During Public Meetings - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify CeeCee Niederhauser 538-3261 (TDD 538-3260) at least three days prior to the meeting. *This information and all other Utah State Building Board information is available on DFCM web site at <http://buildingboard.utah.gov>*



Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 14, 2011
Subject: **Approval of Minutes of June 29, 2011**

Attached for your review and approval are the meeting minutes of the Utah State Building Board meeting held June 29, 2011.

DGB: cn
Attachment

Utah State Building Board



MEETING

June 29, 2011

MINUTES

Utah State Building Board Members in Attendance:

N. George Daines, Chair
Sheila Gelman
David Fitzsimmons
Ned Carnahan
Gordon Snow
Chip Nelson
Ron Bigelow, Ex-Officio

DFCM and Guests in Attendance:

| | |
|----------------------|--|
| Kim Hood | Department of Administrative Services |
| Gregg Buxton | Division of Facilities Construction & Management |
| Cee Cee Niederhauser | Division of Facilities Construction & Management |
| John Nichols | Division of Facilities Construction & Management |
| Cheryl Searle | Division of Facilities Construction & Management |
| Kurt Baxter | Division of Facilities Construction & Management |
| Lynn Hinrichs | Division of Facilities Construction & Management |
| Alan Bachman | Attorney General's Office/DFCM |
| Nichole Sherwood | Governor's Office of Planning and Budget |
| Rich Amon | Legislative Fiscal Analyst Office |
| Ken Nye | University of Utah |
| Gregg Stauffer | Utah System of Higher Education |
| Ralph Hardy | Utah System of Higher Education |
| Darlene Burns | Uintah County Commission |
| Peggy Grusendorf | Utah State Hospital |
| Dallas Earnshaw | Utah State Hospital |
| Keith Davis | Department of Human Services |
| Malin Francis | Salt Lake Community College |

Bob Askerlund
Cynthia Cook
Ellen Parish

Salt Lake Community College
FFKR Architects
VCBO Architecture

On Wednesday, June 29, 2011 the Utah State Building Board held a regularly scheduled meeting in Room 250 of the Utah State Capitol Building, Salt Lake City, Utah. Chair George Daines called the meeting to order at 9:08 a.m.

☐ APPROVAL OF MINUTES OF JUNE 1, 2011

Chair Daines sought a motion for approval of the minutes.

MOTION: Ned Carnahan moved to approve the meeting minutes of June 1, 2011. The motion was seconded by David Fitzsimmons and passed unanimously.

☐ PROPERTY TRANSFER AND LONG TERM LEASE FOR THE CONSTRUCTION OF A FACILITY TO HOUSE DINOSAUR BONES ADJOINING THE UTAH FIELD HOUSE OF NATURAL HISTORY (UFHMH) IN VERNAL, UTAH COUNTY, UTAH

DFCM Real Estate Manager, Cheryl Searle referenced documents distributed to the Board and specified that all references to Uintah County be listed as Uintah County Municipal Building Authority. This item involves the transfer of a parcel of ground to Uintah County to build a \$1.5 Million facility to house paleontological materials in Vernal. Several months ago, the Building Board gave DFCM permission to enter into discussions with Uintah County concerning this transaction. As a result, Uintah County indicated they would construct a building to house the bones with funding from the Uintah Impact Mitigation Special Services District. To accommodate construction, the State of Utah would transfer a piece of property to Uintah County. The state would pay a lease payment of \$25,000 annually for 50 years plus O & M. At the end of the 50 year period the property and the building would revert back to the state. There were some concerns involving the older buildings that were previously on the property and after careful research it was determined these 40 year old buildings were not listed on the national or state historic building registry. In addition, Wilson Martin, State Historic Preservation officer and Lori Hunsaker, Deputy Director of Antiquities felt that given the location of the property, it is unlikely that any archeological items would be found. They suggested Ms. Searle write a letter before the transfer of the property, advising them that DFCM will proceed with the construction process and notify them if anything significant is discovered.

Uintah County Commissioner, Darlene Burns said that Uintah County has agreed to cover any architectural costs, project over-runs or additional furnishing expenses up to \$500,000 should they occur. These will also be donated to the state at the end of the 50 year period.

Paul Hacking, Executive Director for the Uintah Impact Mitigation Special Services District said from a community standpoint, the bone repository is very important to the heritage of Uintah County. The present facility which houses the paleontological materials is inadequate and in need of extensive repair.

There was considerable discussion concerning the size of the building, cost over-runs, repository fees, budget and O &M. Assistant Attorney General, Alan Bachman mentioned that legislative leadership and the Governor's office be advised of the specifics of this transaction in terms of the lease and contract with Uintah County. He suggested the Board could approve this item subject to this condition.

Legislative Fiscal Analyst, Rich Amon made one correction to the informational letter from Uintah Impact Mitigation Special Service District (Page 7). The letter stated "at the end of 50 years (at the rate of \$25,000 per year), the remaining balance of \$125,000 will be donated to the Department of Natural Resources on behalf of the community." The balance after 50 years should be \$250,000 not \$125,000 as stated in the letter. Mr. Hacking acknowledged Mr. Amon's correction and said UIMSSD would be donating \$250,000.

Chair Daines sought a motion for the property transfer and approval of the long term lease request.

MOTION: Sheila Gelman moved to approve the transfer of property subject to the resolution of legislative and legal Issues. Chair Daines clarified the motion to approve the transfer of property and long term lease request subject to a condition subsequent to clearance from the Governor's Office and legal issues. (Ms. Gelman agreed to this clarification). The motion was seconded by Gordon Snow and passed unanimously.

☐ NAMING OF THE BUILDING CONSOLIDATION PROJECT AT THE UTAH STATE HOSPITAL

Dallas Earnshaw, Superintendent of the Utah State Hospital presented the request to name the new Medical Services Building the Mark I. Payne Building. Mr. Earnshaw reported Mark Payne was known in the state of Utah and nationally as one of the great leaders in mental health. Mark died at the age of 54 after suffering a lifetime of chronic heart disease. His resolve to provide a better life for those who suffer from mental illness kept him focused and energized to never give up on his own fight for life. He was a pioneer in Utah promoting a culture of hope and recovery for mentally ill individuals. He brought people together in an environment of trust and collaboration and was seen as a champion among leaders. He touched the lives of literally thousands of people and dedicated his life to the patients and staff at the Utah State Hospital. Under his leadership,

the Utah State Hospital became nationally known as one of the leading state psychiatric hospitals in the country. Traditionally over the years, the state hospital has named buildings after individuals who have had great impact on mental health services. The Payne family is very supportive and honored to have the naming of the Medical Services Building as a way to remember his legacy.

Alan Bachman said this request meets the requirements of the administrative rule. The Building Board does have the authority to approve this request.

Chair Daines felt Mr. Payne was a worthy individual and this was an appropriate request however he wasn't sure the Board should move forward with the approval or if they should recommend this to the Legislature. Chair Daines sought a motion concerning this request.

MOTION: Sheila Gelman moved to approve the naming of the Medical Services Building at the State Hospital in honor of Mark I. Payne. The motion was seconded by Ned Carnahan and passed unanimously.

☐ DISCUSSION AND POSSIBLE ACTION ON BOARD RULES OF PROCEDURE

Chair Daines opened the discussion concerning the rules for the Board. He indicated over the next few meetings this would be discussed, which will lead the Board to eventually finalize a set of rules.

Discussion items included:

- The statute requiring rules of procedure.
- The appointment of the Chair
- The appointment of a presiding officer in the absence of the chair
- The composition of the Board
- The composition of a quorum

Chair Daines sought a motion concerning the composition of a quorum.

MOTION: Gordon Snow moved to request that Alan Bachman amend the statute to make the Building Board quorum be four members and recognizing that quorums would include electronic participation. The motion was seconded by David Fitzsimmons and passed unanimously.

Discussion continued on:

- The calling of a Board meeting
- Participation of the Chair in a Board meeting
- Participation of General Public during the Board meeting
- Rules of Order used by the Board
- Time and Place of Meetings

How the Agenda is written
Electronic Meetings

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Chair Daines asked Board members if there were any items to put on the agenda for the next meeting. There were no items ready for the agenda at this time.

TRAINING FOR BUILDING BOARD MEMBERS INCLUDING SCORING PROCESS

Chair Daines suggested a fifteen minute recess. During this time a group photograph was taken of the Building Board members. The Board reconvened in the DFCM Teleconference Room at 4110-A State Office Building.

The training session began with questions concerning the Capital Development Tour. Kurt Baxter explained that in May he sends out a needs statement for Capital Improvements, state funded and non-state funded. July 15 is the deadline to have needs submitted; after which time a list is compiled to determine the areas the Board should tour. Board members expressed interest in visiting some of the sites on their own. Kurt Baxter introduced the Five Year Book as an additional resource for determination of future projects. At this point it looks like the Board may be touring Northern and Central Utah.

During the training session, discussion consisted of:

- 1) The schedule for October meetings when presentations and prioritizing take place
- 2) The public and open meeting laws and the gathering of Board members for meals during the Capital Development Tour
- 3) The process of prioritizations
- 4) An explanation of the scoring criteria for Capital Improvements

ADJOURNMENT.....

MOTION: Chair Daines asked for a motion to adjourn. Sheila Gelman moved to adjourn the meeting at 12:12 p.m.



Gary R. Herbert
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MEMORANDUM

To: Utah State Building Board
From: D. Gregg Buxton, Director
Date: July 18, 2011
Subject: Five Year Notice of Review and Statement of Continuation for Rule R23-25
Administrative Rules Adjudicative Proceedings.

The Utah Rulemaking Act, Utah Code Ann. Section 63G-3-305 requires each agency to review its rules within five years of each rule's original enactment, and then within five-year intervals. To comply with the review requirement, the agency must submit a "Five-Year Notice of Review and Statement of Continuation" for each of its rules. Otherwise, the rules will expire, become unenforceable, and will be removed from the Utah Administrative Code. The attached Rule R23-25, Administrative Rules Adjudicative Proceedings, is due for review; and therefore, the "Five Year Notice of Review and Statement of Continuation" must be filed with the Division of Administrative Rules on or before September 6, 2011.

Recommendation:

It is recommended that the Board authorize the filing of the "Five Year Notice of Review and Statement of Continuation" for Rule R23-25 at their scheduled Board meeting on August 3, 2011. At this time, the Division is not recommending any amendments to Rule R23-25. However, the Division will present amendments to this rule at a future Board meeting for consideration and approval if needed or requested by the Board.

Background:

Rule R23-25, under the authority of the Board, relates to procedures for adjudicative proceedings in accordance with the Utah Administrative Procedures Act. A copy of Rule R23-25 is attached.

AB:cn

Attachment: Copy of Rule R23-25

R23. Administrative Services, Facilities Construction and Management.

R23-25. Administrative Rules Adjudicative Proceedings.

R23-25-1. Purpose and Authority.

(1) Under the authority of Section 63A-5-103(1)(e), this rule establishes procedures for adjudicative proceedings in accordance with the Utah Administrative Procedures Act, Section 63G-4-101 et seq., except as provided in Subsections (2) through (4).

(2) This rule does not apply to an Agency action that is not governed by the Administrative Procedures Act and the laws of the State of Utah, including:

- (a) Subsection 63G-4-102, Administrative Procedures Act;
- (b) Title 63G, Chapter 6, Utah Procurement Code;
- (c) Title 63A, Chapter 5, Part 1, State Building Board; and
- (d) Title 63A, Chapter 5, Part 2, Division of Facilities Construction and Management.

(3)(a) The provisions of this rule do not govern actions or proceedings that a federal statute or regulation requires be conducted solely in accordance with federal procedures.

(b) If a federal statute or regulation requires a modification to these procedures, the federal procedures prevail.

(4) To the extent that this rule conflicts with a similar rule governing the agency, the conflicting provisions of the other rule shall govern.

R23-25-2. Designation of Proceedings.

The Agency designates all agency action subject to the scope and applicability of the Utah Administrative Procedures Act, Section 63G-4-101 et seq. as informal proceedings.

R23-25-3. Definitions.

(1) The terms used in this rule are defined in Section 63G-4-103.

(2) In addition:

(a) "Agency" means the Utah State Building Board or the Division of Facilities Construction and Management.

(b) "Presiding officer" means the director of the Division of Facilities Construction and Management, or the director's designee.

R23-25-4. Procedure.

Pursuant to Section 63G-4-203, the procedure for informal adjudicative proceedings is as follows:

(1)(a) The respondent to a notice of agency action or request for agency action shall file and serve a written response, signed by the respondent or the respondent's representative, within 30 days of mailing of the notice of agency action, or within 30 days of notice of the Agency setting the matter for an informal adjudicative proceeding.

(b) The response shall be filed with the Agency and one copy shall be sent by mail to each party.

(c) Failure to file a responsive pleading may result in a default pursuant to Section 63G-4-209.

(2)(a) A hearing shall be provided to any party to the proceeding requesting a hearing.

(b) The Agency shall hold a hearing if required by statute or

rule.

(c) A request for a hearing shall be in writing and filed at the same time the respondent submits a written response as provided in Subsection (1) (a).

(3) In the hearing, the parties named in the notice of agency action or in the request for agency action may be represented by counsel and shall be permitted to testify, present evidence and comment on the issues.

(4) Hearings will be held only after timely notice to all parties.

(5) (a) Discovery is prohibited, but the agency may issue subpoenas or other orders to compel production of necessary evidence.

(b) Each party to the proceeding is responsible for ensuring the appearance and associated costs of witnesses.

(6) All parties shall have access to information contained in the agency's files and to all materials and information gathered in any investigation, to the extent permitted by law.

(7) Intervention is prohibited, except that intervention is allowed where a Federal statute or rule requires that the state allow intervention.

(8) All hearings are open to all parties, except the presiding officer may take appropriate measures to preserve the integrity of the hearing, including the exclusion of a witness if requested by a party, and the protection of confidentiality of records or other information protected by law.

(9) Within a reasonable time after the close of the hearing, or after the party's failure to request a hearing, the presiding officer shall issue a signed order in accordance with Subsections 63G-4-203 (1) (i), (j), and (k).

(10) All hearings shall be recorded at the agency's expense.

(11) Nothing in this section restricts or precludes any investigative right or power given to the agency by statute.

R23-25-5. Agency Review or Reconsideration.

(1) (a) If the agency director is the presiding officer, and not a designee, there is no agency review permitted pursuant to Section 63G-4-301.

(b) If the agency director designates another person as the presiding officer, then a party may seek review of the presiding officer's order by filing a written request with the agency director.

(c) The requirements provided in Section 63G-4-301 shall apply to any agency review.

(2) (a) Nothing contained in this Rule prohibits a party from filing a petition for reconsideration pursuant to Utah Administrative Procedures Act, Section 63G-4-302.

(b) The requirements provided in Section 63G-4-302 shall apply to any agency reconsideration.

R23-25-6. Public Petition for Declaratory Orders.

Petitions for declaratory orders shall be made and processed in accordance with the Department of Administrative Services Rule R13-1.

R23-25-7. Emergency Orders.

Emergency orders may be issued by the agency in accordance with

Section 63G-4-502.

R23-25-8. Exhaustion of Administrative Remedies.

(1) A person must exhaust their administrative remedies in accordance with Section 63G-4-401 prior to seeking judicial review.

(2) In any adjudicative proceeding before the agency there shall be an opportunity for an affected party to respond and participate.

(3) Only an aggrieved party that has exhausted the available and adequate remedies before the presiding officer, including any agency review or reconsideration by the agency director, may seek judicial review of the final decision of the agency director.

R23-25-9. Civil Enforcement.

In addition to any other remedy provided by law or any other rule applicable to the agency, civil enforcement may be pursued as provided under Section 63G-4-501.

R23-25-10. Waivers.

(1) In addition to any other waiver allowed by law or this rule, any procedural matter, including any right to notice or hearing, may be waived by the affected person by signing a written waiver in a form approved by the agency.

(2) The waiver provision of this rule may not be construed to prohibit a finding of default as provided in Subsection R23-25-4(1)(c) or Section 63G-4-209.

R23-25-11. Agency Rights and Remedies.

Agency reserves all rights, remedies and available procedures under the Utah Administrative Procedures Act, Section 63G-4-101, et seq., unless the reservation is in conflict with the provisions of this Rule.

KEY: administrative law, adjudicative proceedings

Date of Enactment or Last Substantive Amendment: April 11, 2007

Notice of Continuation: September 6, 2006

Authorizing, and Implemented or Interpreted Law: 63G-4-102



Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
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MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: July 28, 2011
Subject: Weber State University Reallocation Capital Improvement Funds

Recommendations

DFCM recommends that the Building Board review the request from Weber State University regarding reallocation of capital improvement funds.

Background

Weber State University would like to request the remaining \$70,000 from the Miller Administration Building South Stairway Replacement (DFCM Project 1010510) to be transferred to the Dee Center Site Improvement Project (10103810). These additional funds will allow them to cover higher construction costs than anticipated and help provide the needed repairs to the paving and site work. They are requesting approval for this transfer of funds.

DGB:cn

Attachment

DFCM Capital Improvement Reallocation Request

Date: 7/28/2011
Agency: Weber State University
Requestor: Mark Halverson

Allocated From

Project Name: WSU Miller Administration Bldg South Stairway Replacement
Project No.: 10105810
DFCM PM: Tim Parkinson
Completion Date: 7/31/2011
Project Savings: \$70,000

Allocated To

Project Name: WSU Dee Events Center Site Improvements
*Project No.: 10103810
ISES No.:
Amount: \$70,000

Description of Work/Justification:

These additional funds will allow WSU to cover higher construction costs than anticipated and help provide the needed repairs to the paving and site work.

Allocated To

Project Name:
*Project No.:
ISES No.:
Amount:

Description of Work/Justification:

*If applicable



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MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: July 20, 2011
Subject: SLCC Reallocation Capital Improvement funds – Larry H. Miller Campus

Recommendations

DFCM recommends that the Building Board review the request from the Salt Lake Community College regarding reallocation of capital improvement funds.

Background

The original project of an asphalt overlay of SLCC Redwood Campus Lot "U" bid much lower than the Engineers estimate. There is \$100k remaining in the construction budget for this project and the SLCC has numerous paving needs on their campus. Next priority on the list of paving needs that fits into this budget is patching/repair and slurry at the LHM Campus.

DGB:kfb

Attachment

DFCM Capital Improvement Reallocation Request

Date: 7/19/2011
Agency: Salt Lake Community College
Requestor: Jon Hansen

Allocated From

Project Name: SLCC Redwood Campus Lot "U" Paving Overlay
Project No.: 11127660
DFCM PM: Brent Lloyd
Completion Date: 8/19/2011
Project Savings: \$100k

Allocated To

Project Name: SLCC LHM Campus Paving Improvements
*Project No.: 11127660
ISES No.:
Amount: \$100k

Description of Work/Justification:

Due to the present economy, the original project of an asphalt overlay of SLCC Redwood Campus Lot "U" bid much lower than the Engineers Estimate. There is \$100k remaining in the construction budget for this project and the SLCC has numerous paving needs throughout their campus. Next priority on the list of paving needs that fits into this budget is patching/repair and slurry at the LHM Campus. SLCC would like to re-allocated funding to accomplish these needs.

Allocated To

Project Name:
*Project No.:
ISES No.:
Amount:

Description of Work/Justification:

*If applicable



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MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 19, 2011
Subject: **Remodel of the U of U Health Center Burn Trauma Intensive Care Unit**

Recommendations

DFCM recommends that the Building Board review the U of U request to remodel of the U of U Health Center-Burn Trauma Intensive Care Unit.

Background

The remodel will be completed in two phases, with phase I work beginning in FY 2012. The work will provide additional Burn Trauma Intensive Care Unit (BTICU) beds, physical therapy space and support space. No new space will be constructed. This is a build-out of shelled space and a remodel of existing space. Funding for this project and O&M costs will be provided by U of U Hospital revenues.

DGB:kfb



Office of the Vice President
for Administrative Services

July 14, 2011

Mr. David G. Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110 PO Box 141160
Salt Lake City, UT 84114-1160

Dear Gregg:

RE: Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit

As required by Senate Bill 204, the University of Utah seeks approval from the Utah State Building Board for the major 2 phase remodel of the University of Utah Health Care's Burn Center.

Phase 1, occurring in FY 2012 will remodel and build-out 7 Burn Trauma Intensive Care Unit (BTICU) beds, 6 outpatient clinic Burn beds, and half of the support space. This involves the remodel of 10,900 sq. ft. of existing space. Phase 1 estimated project cost is \$5,443,188.

Phase 2, occurring in FY 2013, will remodel and build-out an additional 8 BTICU beds, rehabilitation and physical therapy space, along with the second half of proposed support space; remodeling an additional 8,300 SF of existing space. Phase 2 estimated cost is \$4,456,888.

This acclaimed Burn Trauma Center is unique in this market serving Utah, Idaho, Wyoming, Nevada, and Montana. Approximately 35% - 40% of the Burn Center's patients are pediatric. The remodel of this critically important center will enhance patient services while expanding the nuance associated with such a specialized clinical field.

No new space will be constructed; this is a build-out of shelled space and the remodel of existing space. Funding for construction, as well as operations and maintenance (O&M), will be provided by the University of Utah Health Center via clinical revenues. The University will not seek state funds for the remodel, O&M, or capital improvements of this newly remodeled Burn Trauma Center.

The University of Utah respectfully seeks your support of this request and the opportunity to present this project to the Building Board at the August 3, 2011, meeting for approval. Thanks, as always, for your consideration and support.

Sincerely,

Michael G. Perez, Associate Vice President

c: Dan Lundergan and Ken Nye

I:/DFCM.Buxton Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit.071411

Associate Vice President Facilities Management

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MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 19, 2011
Subject: **Expansion of the Red Butte Garden – Rose House Project**

Recommendations

DFCM recommends that the Building Board review the U of U Request to Expand the Red Butte Garden-Rose House.

Background

Since the completion of the Red Butte Garden Amphitheatre it has been determined that there is a need to increase the Rose House component of the project from 750 SF to 4102 SF. This increase is needed for weddings/catering during inclement weather.

DGB:kfb



Office of the Vice President
for Administrative Services

July 14, 2011

Mr. David G. Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110 PO Box 141160
Salt Lake City, UT 84114-1160

Dear Gregg:

RE: Expansion of Red Butte Gardens – Rose House Project

The Utah State Building Board approved the construction of the Red Butte Garden Amphitheatre and Rose Garden project on June 28, 2006. This approval was based on the project being fully funded through non-appropriated funds, including future O&M. The project request included a 750 square foot Rose House to be used as a green room for performer's and a bridal preparation room for weddings in the Rose Garden.

Construction of the approved request has now been completed with the exception of the Rose House. Since this project was originally approved, the desired scope of the Rose Cottage component has increased from 750 square feet to 4,102 square feet. The increase is primarily to provide indoor space for weddings and receptions in case inclement weather does not allow them to occur in the outdoor Rose Garden. It will also include a catering kitchen for events. A description of the current project is attached.

Additional donations have been obtained to cover the cost of this project of \$1,368,000. O&M costs and future improvement costs for the resulting facility will be covered by Red Butte Garden operating revenues and donations.

Consistent with Building Board authority to approve projects that are funded entirely with non-appropriated funds, the University of Utah requests approval from the Building Board that the project may proceed with the expanded scope.

The University of Utah will be present at the August 3, 2011, meeting to answer questions members of the Board may have.

Sincerely,

Michael G. Perez, Associate Vice President

Attachment: FY 2013 Non-State Funded Capital Development Request

c: Gregory Lee and Ken Nye

I:/DFCM.Buxton.RedButteGarden Rose House Expansion.BB Approval of Rose House.071411

Associate Vice President Facilities Management

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FY 2013
Non-State Funded Capital Development Project Request

Agency/Institution: **The University of Utah**

Project Name: **Red Butte Garden & Arboretum Rose House**

Preliminary Cost Estimate: **\$ 1,368,000**

Total Project Space (Gross Square Feet) **4,102**

| | |
|-------------------------------|-------|
| New Space (Gross Square Feet) | 4,102 |
| Remodeled Space (GSF) | 0 |
| Space to be Demolished (GSF) | 0 |

Increase in State Funded O&M: **\$0**

O&M and future capital improvement costs associated with the facilities constructed through this project will be funded from Red Butte Garden & Arboretum operating revenues and donations.

New Program Costs: **\$0**

New FTEs Required for O&M: **0**

No new employees will be required for operation or maintenance of the Rose House.

New FTEs Required for Programs: **0**

Other Sources of Funding:

This project is funded through private donations.

Previous State Funding: **\$0**

Existing Facility:

The Rose House will be used for the concert artists' green room and event preparation room, functions which now take place in the Orangerie.

Existing Space (square feet) Currently Occupied: 5,000 GSF in the Orangerie

Project Description:

The Rose House project will construct a two story, 4,102 square foot facility at the west edge of the Rose Garden, which will function as a green room for concert artists, space for event preparation and a small meeting room. The upper level comprises 3,100 sf of hall, dressing rooms, restrooms and catering kitchen, the lower level is 1,000 sf of storage and mechanical.

Project Justification:

The Rose House has multiple uses serving various Red Butte Garden programs, including weddings (with the

popularity of weddings in the Rose Garden, an indoor backup facility was needed in case of inclement weather), a reception center for rental events, a green room for performers in the Amphitheatre, an indoor conditioned space for children's camps, and as a small rental facility for meetings.

Planning/Programming:

Planning has been completed for the Rose House.

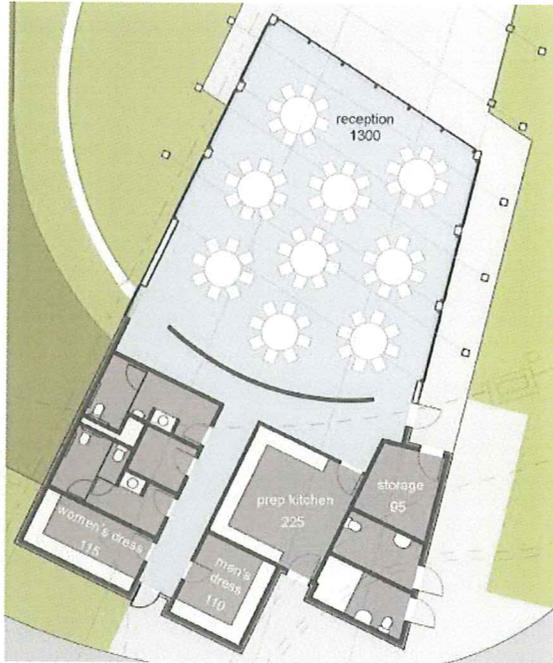
Site and Infrastructure:

The Rose House will be installed at Red Butte Garden. Design of the Rose Garden reserved a flat area of 6,000 sf for the Rose House.

Photographs and Maps:

See attached images of Rose House conceptual plan.





MAIN FLOOR PLAN



RED BUTTE GARDEN - The Rose House

schematic design OCTOBER 15, 2010



Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: June 28, 2011
Subject: SUU Request to Program the New Business Building

Recommendations

DFCM recommends that the Building Board review this request from SUU. SUU is seeking approval to program the new business building.

Background

SUU will be requesting a new business building as their FY 2013 Capital Development request. Programming is required prior to design of the building. The cost will be paid for by donors. The new business building was first presented to the Building Board in the FY 2012 hearings. It was ranked as the 23rd priority.

DGB:kfb: cn



351 West University Blvd.
Cedar City UT 84720
Office (435) 586-7702
Fax (435) 586-5475
benson@suu.edu

MICHAEL T. BENSON
PRESIDENT

June 21, 2011

D. Gregg Buxton, Director
Division of Facilities and Construction Management
4110 State Office Building
Salt Lake City, UT 84114

Dear Director Buxton:

SUU requests approval by the Building Board on the June 29, 2011, agenda to have DFCM select a firm to program a new business building. The programming effort will be funded by Southern Utah University as we have approached a donor and he has agreed to help cover the costs. The new business building is SUU's number one Capital Development request. We have an early conceptual rendering and site location. Please see attached.

With the continued growth in the School of Business, it has become evident that this project must move forward as a priority. The first important aspect of that process would be to begin programming this new facility.

The programming process provides invaluable thought and guidance with faculty involvement to identify needs and deficiencies in the School of Business, and our faculty and staff are very excited to be involved in this exercise.

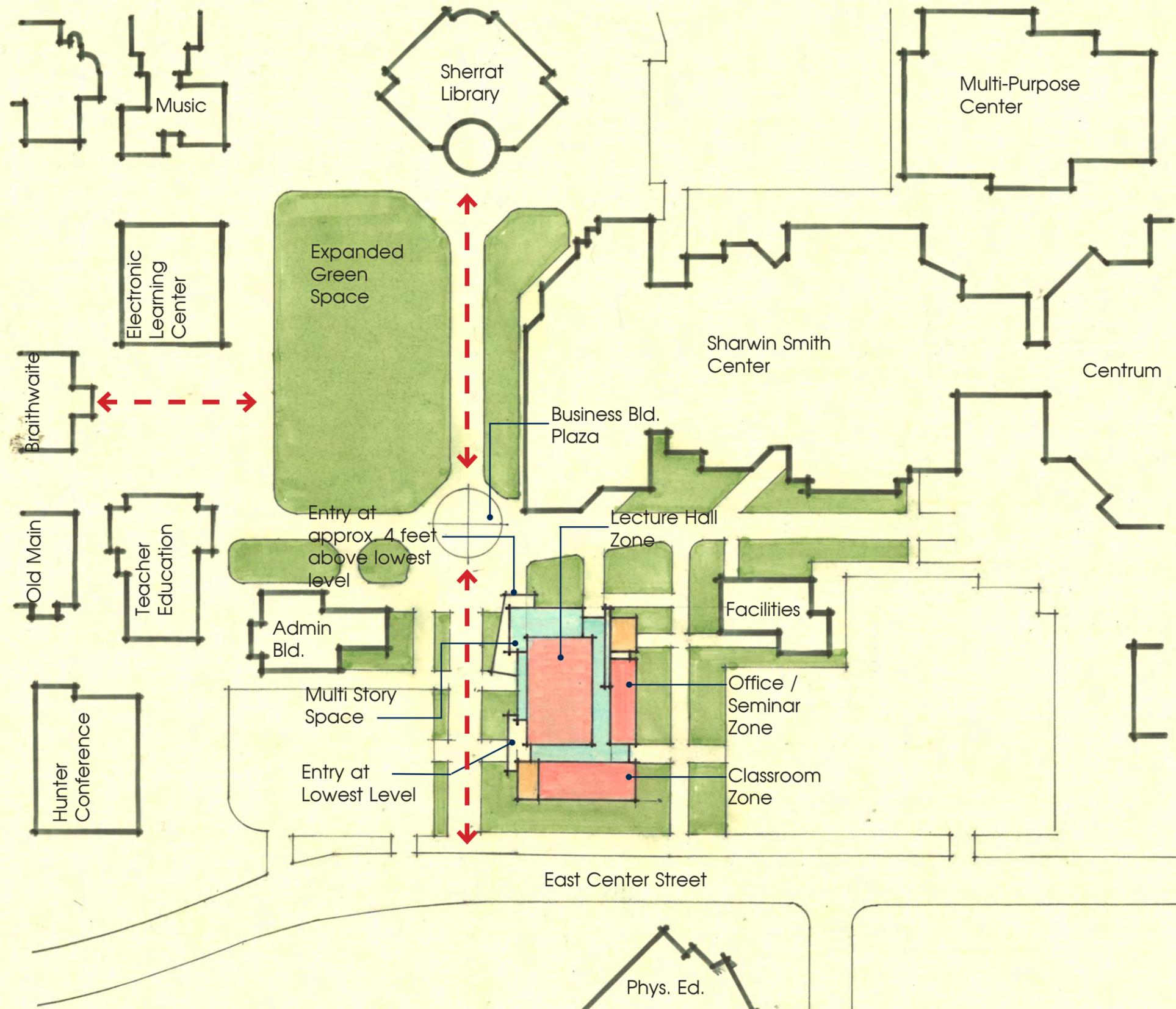
We look forward to this project and the inevitable positive impact it will have on our campus and students.

Thank you for your continued support of Southern Utah University.

Yours sincerely,

Michael T. Benson
President, Southern Utah University

cc: William A. Sederberg, Commissioner/CEO, Board of Regents
David F. Tanner, Associate V.P. for Facilities Management



Site Plan Diagram
1"=100'





Wall of Honor





Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 18, 2011
Subject: **Administrative Report for University of Utah and Utah State University**

Attached for your review and approval are the Administrative Reports for University of Utah and Utah State University.

DGB: cn
Attachments



Office of the Vice President
For Administrative Services

July 15, 2011

Mr. Gregg Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110
Salt Lake City, UT 84114

Subject: U of U Administrative Reports for August 3rd Building Board Meeting.

Dear Gregg:

The following is a summary of the administrative reports for the U of U for the period May 14, 2011 - July 15, 2011. Please include this in the packet for the August 3rd Building Board meeting.

Professional Services Agreements (Page 1)

The Professional Services Agreements awarded during this period consist of:
10 Design Agreements, 2 Planning/Study/Other Agreements.

No significant items.

Construction Contracts (Page 2)

The Construction Contracts awarded during this period consist of:
1 New Space Contract, 11 Remodeling Contracts, 4 Site Improvement Contracts.

HCI Floor

This contract was awarded on a sole source basis in order to meet the requirements of Athletics.

Item 13; Project #21156, CNG Slow Fuel Filling Station.

This contract was awarded to NPL Construction Company on a sole source basis as a Questar requirement to install the gas line. NPL has been the sole source contractor for CNG installations for Questar for 2 years.

Report of Project Reserve Fund Activity (Page 3)

Increases:

None.

Decreases:

Project 20029, Fletcher Building – Fume Hood Upgrade

This transfer of \$74,018 covers the amount by which the construction bid exceeded the budget. The overrun is the result of unanticipated elements that had to be included in order to achieve the project's purpose such as the replacement of fan units in order to control noise. There were also some unanticipated code requirements and the cost of hazardous material abatement was higher than expected.

Report of Contingency Reserve Fund (Page 4)

Increases:

None.

Decreases:

Associate Vice President Facilities Management

1795 East South Campus Dr, Room 219
V. Randall Turpin University Services Building
Salt Lake City, UT 84112-9404
(801) 581-6510
FAX (801) 581-6081

Project 20253, Develop Secondary Water System for Landscaping Irrigation

This transfer of \$12,000 covers the costs associated with unknown conditions with the location of the gas line.

Gregg Buxton, Director

July 15, 2011

Page 2

Representatives from the University of Utah will attend the Building Board meeting to address any questions the Board may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Kenneth E. Nye". The signature is fluid and cursive, with a large initial "K" and "E".

Kenneth E. Nye, Director
Facilities Management Business Services

Enclosures

cc: University of Utah Trustees
Mike Perez
Gregory L. Stauffer



Professional Services Agreements

Awarded From May 14, 2011 - July 15, 2011

| Item Number | Project Number | Project Name | Firm Name | Project Budget | Contract Amount |
|------------------------------|-----------------------|--|------------------------------------|-----------------------|------------------------|
| <i>Design</i> | | | | | |
| 1 | 21129 | Red Butte Garden Upper Conservation Garden | William T Arterburn Landscape Arch | \$ 76,178.00 | \$ 72,178.00 |
| 2 | 21151 | Broadcast Center Parking lot | Cliff Berkey Engineering | \$ 725,000.00 | \$ 22,476.00 |
| 3 | 21157 | EMRL - LAB 1124 Fume Hood Install | DLJ Mech | \$ 5,000.00 | \$ 4,500.00 |
| 4 | 21161 | Eccles Institute of Human Genetics RO water system | DLJ Mech | \$ 300,000.00 | \$ 28,426.00 |
| 5 | 21173 | OSH - Digital Lab Remodel room 174 | HHY Associates | \$ 235,136.00 | \$ 13,820.00 |
| 6 | 21176 | HTW Plant Tunnel Cleaning | Wilson Consulting Services | \$ 120,000.00 | \$ 5,738.00 |
| 7 | 21186 | Moran Eye Center Level 2 build out | FFKR Architects | \$ 1,200,000.00 | \$ 52,500.00 |
| 8 | 21187 | Life Sci Bldg Classroom Remodel | DLJ Mechanical Engineers | \$ 58,055.00 | \$ 58,055.00 |
| 9 | 50158 | Provide HVAC for cooling bridge to PCMC | Advanced Concept Eng | \$ 6,800.00 | \$ 6,800.00 |
| 10 | 50159 | Expand Clinic 1A , Bldg 525 - 1 | HHY Associates | \$ 240,000.00 | \$ 18,101.00 |
| <i>Planning/Study/ Other</i> | | | | | |
| 11 | 21167 | UIT Metro - Optical Network | Mid State Consultant | \$ 40,000.00 | \$ 36,478.00 |
| 12 | 21169 | UMFA Humidity Investigation and remedy | Professional Service Industries | \$ 2,400.00 | \$ 2,400.00 |



Construction Contracts

Awarded From May 14, 2011 - July 15, 2011

| Item Number | Project Number | Project Name | Firm Name | Design Firm | Project Budget | Contract Amount |
|--|----------------|--|------------------------------------|-------------|-------------------|-----------------|
| <i>Construction - New Space</i> | | | | | | |
| 1 | 20086 | HCI 3rd Floor Grossing Room | Stirling Construction | | \$ 102,000,000.00 | \$ 16,383.00 |
| <i>Construction - Remodeling</i> | | | | | | |
| 2 | 21045 | William Browning Bldg lab rm 807 | Avalon Construction Inc | | \$ 79,092.00 | \$ 33,239.00 |
| 3 | 21144 | Biology Building Remodel rooms 225 & 226 | Avalon Construction Inc | | \$ 180,011.00 | \$ 66,798.00 |
| 4 | 21174 | Stadium 4th Floor Exterior Seating conversion | Fire Engineering Co | | \$ 16,001.70 | \$ 14,547.00 |
| 5 | 20096 | ADA Access Ramp BSB 489 | Archer Construction | | \$ 153,857.00 | \$ 30,243.00 |
| 6 | 21088 | Student Union Mechanical phase 3 | Mechanical Service and Systems Inc | | \$ 1,313,970.00 | \$ 979,418.00 |
| 7 | 21098 | Williams Building Dining area replace chilled water coil | Mechanical Service and Systems Inc | | \$ 105,337.00 | \$ 89,475.00 |
| 8 | 21123 | Browning Building South East Entrance | Skyview Glass LLC | | \$ 29,800.00 | \$ 13,491.00 |
| 9 | 20242 | Life Sci Bldg Heating Water Pipe Replacement | KOH Mechanical Contractors | | \$ 562,325.00 | \$ 207,980.00 |
| 10 | 21088 | Union Mech Phase 3 - Asbestos Abatement | Thermal West | | \$ 1,313,970.00 | \$ 68,800.00 |
| 11 | 21157 | EMRL - LAB 1124 Fume Hood Install | Mechanical Service and Systems Inc | | \$ 65,000.00 | \$ 51,545.00 |
| 12 | 21175 | Huntsman Center Basketball floor replacement | Mountain Heights Hardwood Floor | | \$ 190,000.00 | \$ 177,415.00 |
| <i>Construction - Site Improvement</i> | | | | | | |
| 13 | 21156 | CNG Slow Fuel Filling Station | NPL Construction Company | | \$ 500,000.00 | \$ 487,455.00 |
| 14 | 20227 | Student Appartment Medical Towers exterior concrete | Gerber Construction | | \$ 669,353.00 | \$ 504,655.00 |
| 15 | 20238 | Fort Douglas Building 601 remodel | Terrafirma Landscaping Inc | | \$ 1,187,000.00 | \$ 13,178.50 |
| 16 | 21148 | University student apartments 2011 roofing Projects | Utah Tile and roofing | | \$ 250,000.00 | \$ 215,803.00 |



University Of Utah
Report Of Project Reserve Fund Activity
For the Period of May 14, 2011 to July 15, 2011

| PROJECT NUMBER | PROJECT TITLE | TRANSFER AMOUNT | DESCRIPTION FOR PROJECT RESERVE TRANSFER | % OF CONSTR. BUDGET |
|----------------|--|---------------------|---|---------------------|
| | BEGINNING BALANCE | 1,095,889.53 | | |
| 20029 | DECREASES TO PROJECT RESERVE FUND: Fletcher Building - Fume Hood Upgrade | (74,018.00) | To award construction contract that bid over budget | 19.0% |
| | CURRENT BALANCE OF PROJECT RESERVE: | 1,021,871.53 | | |



University Of Utah
Report Of Contingency Reserve Fund Activity
For the Period of May 14, 2011 to July 15, 2011

| PROJ. NO. | DESCRIPTION | CURRENT TRANSFERS | TOTAL TRANSFERS FROM CONTINGENCY | % OF CONSTR. BUDGET | PROJECT STATUS |
|-----------|---|-------------------|----------------------------------|---------------------|----------------|
| | BEGINNING BALANCE | 1,636,050.76 | | | |
| | INCREASES TO CONTINGENCY RESERVE FUND | | | | |
| | DECREASES TO CONTINGENCY RESERVE FUND | | | | |
| | NEW CONSTRUCTION | | | | |
| | REMODELING 20253 Develop Secondary Water System for Landscape Irrigation | (12,000.00) | (25,636.99) | 3.14% | Construction |
| | ENDING BALANCE 01-00376-7000-05107 | 1,624,050.76 | | | |

15 July 2011

D. Gregg Buxton, Director
Division of Facilities Construction
and Management
State Office Building Room 4110
PO Box 141160
Salt Lake City, UT 84114-1284

Dear Gregg:

SUBJECT: USU Administrative Reports for the August 2011 Building Board Meeting

The following is a summary of the administrative reports for USU for the period 05/13/11 to 07/15/11:

Professional Contracts, 7 contracts issued (Page 1)

Comments are provided on the report.

Construction Contracts, 21 contracts issued (Pages 2-3)

Items 2 and 8, Geology to Maeser Steam Replacement – An amount of \$51,087 is needed from the Project Reserve Fund to award two contracts to A.H. Palmer & Sons for this project.

Additional comments are provided on the report.

Report of Contingency Reserve Fund (Page 4)

The contingency amounts for the FY12 delegated capital improvement projects have been added to the Contingency Reserve Fund. The list includes 15 new projects. The combined construction budgets for these 15 projects total \$2,741,117. An amount of \$137,055 has been added to the Contingency Reserve Fund. This amount represents 5.00% of the construction budgets for the FY12 projects.

Report of Project Reserve Fund Activity (Page 5)

As referenced above, the Geology to Maeser Steam Replacement project required funding from the Project Reserve Fund in order to award the construction contracts. A total of \$51,087 was needed.

Current Delegated Projects List (Pages 6-7)

Of USU's 58 current projects, 9 are Substantially Complete, 28 in Construction, 9 in the Design/Study phase, and 12 Pending

Representatives from Utah State University will attend the Building Board meeting to address any questions the Board may have.

Sincerely,



David T. Cowley
Vice President for
Business and Finance

DTC/bg
c: Gregory L. Stauffer



Professional Contracts Awarded From 05/13/11 to 07/15/11

| Contract Name | Firm Name | A/E Budget | Fee Amount | Comments |
|--|-------------------------------|-------------|-------------|-------------------------------------|
| 1 Tremonton Campus - Classroom Remodel | Architectural Nexus | \$33,250.00 | \$33,250.00 | |
| 2 Geology to Maeser Steam Replacement | Van Boerum & Frank Associates | \$20,383.00 | \$25,100.00 | Balance from other budget line item |
| 3 Vet Science Animal Cadaver Lab Remodel | Method Studio | \$24,000.00 | \$24,000.00 | |
| 4 South Farm Sewer Line | Cache Landmark Engineering | \$6,457.00 | \$5,240.00 | |
| MISCELLANEOUS CONTRACTS | | | | |
| 5 Chilled Water Thermal Storage | E Cube | \$50,000.00 | \$15,000.00 | Commissioning |
| 6 Chilled Water Thermal Storage | JUB Engineers | \$50,000.00 | \$10,000.00 | Inspections |
| 7 Tremonton Campus - Classroom Remodel | Ivie Code Group | \$3,450.00 | \$3,450.00 | Inspections |

Construction Contracts Awarded From 05/13/11 to 07/15/11

| Project | Firm Name | Design Firm | Const Budget | Contract Amt | Comments |
|--|--|------------------------------------|--------------|--------------|---|
| 1 Tremonton Campus - Classroom Remodel | Bailey Construction | Architectural Nexus | \$391,112.00 | \$391,112.00 | |
| 2 Geology to Maeser Steam Replacement | A.H. Palmer and Sons | Van Boerum & Frank Associates | \$254,783.00 | \$292,162.00 | Need \$51,087 from Project Reserve Fund to award this contract + number 8 below |
| 3 Tennis Courts Lighting | Tec Electric | USU Facilities Planning and Design | \$232,045.00 | \$232,045.00 | |
| 4 Classroom/Auditorium Upgrades FY12 | Raymond Construction | USU Facilities Planning and Design | \$264,317.00 | \$105,066.75 | Old Main 115/225 carpet and seating |
| 5 Classroom Upgrades FY11 | Raymond Construction | USU Facilities Planning and Design | \$260,870.00 | \$89,563.25 | Old Main 121/131 carpet and seating |
| 6 Medium Voltage Upgrade FY11 | Cache Valley Electric | USU Facilities Planning and Design | \$442,478.00 | \$65,288.00 | High Voltage Feeders to East Campus |
| 7 Miscellaneous Critical Improvements FY10 | Tec Electric | USU Facilities Planning and Design | \$357,143.00 | \$34,496.00 | Upgrade electrical service to North Campus |
| 8 Geology to Maeser Steam Replacement | A.H. Palmer and Sons | Van Boerum & Frank Associates | \$254,783.00 | \$13,708.00 | Tunnel Demolition |
| 9 Classroom/Auditorium Upgrades FY12 | USU Facilities (In-house construction) | USU Facilities Planning and Design | \$264,317.00 | \$15,400.45 | Industrial Science 113 A/V upgrade |
| 10 Health/Life Safety/Code Asbestos FY12 | USU Facilities (In-house construction) | USU Facilities Planning and Design | \$132,743.00 | \$5,305.56 | Eye wash stations |

MISCELLANEOUS CONTRACTS

| | | | | | |
|----|--|---|--------------|-------------|--|
| 11 | Building Commissioning FY12 | USU Facilities (In-house construction) | \$180,180.00 | \$66,294.12 | Science/Technology Library |
| 12 | Medium Voltage Upgrade FY11 | Siemens Energy | \$442,478.00 | \$54,450.00 | Equipment only |
| 13 | Health/Life Safety/Code Asbestos FY12 | Environmental Abatement | \$132,743.00 | \$15,150.00 | Asbestos abatement Ray B West |
| 14 | Sign System FY11 | Free Spirit Concepts | \$45,045.00 | \$12,210.00 | Exterior Signage |
| 15 | Health/Life Safety/Code Asbestos FY12 | Eagle Environmental | \$132,743.00 | \$11,489.00 | Asbestos abatement Engineering basement |
| 16 | Medium Voltage Upgrade FY11 | Codale Electric Supply | \$442,478.00 | \$11,371.77 | Equipment only |
| 17 | Sign System FY11 | Flint Trading | \$45,045.00 | \$11,299.68 | Exterior Signage |
| 18 | Health/Life Safety/Code Asbestos FY12 | Eagle Environmental | \$132,743.00 | \$10,378.00 | Asbestos abatement in steam tunnels |
| 19 | Tremonton Campus - Classroom Remodel | Environmental Abatement | \$1,500.00 | \$1,200.00 | Asbestos abatement |
| 20 | Tremonton Campus - Classroom Remodel | Dixon Information | \$1,500.00 | \$600.00 | Asbestos sampling |
| 21 | Health/Life Safety/Code Asbestos FY12 | Environmental Abatement | \$132,743.00 | \$630.00 | Asbestos abatement Business building |

Report of Contingency Reserve Fund From 05/13/11 to 07/15/11

| Project Title | Current Transfers | Total Transfers To (From) Contingency | % to Construction Budget | Project Status | % Completed (Paid) |
|---|---------------------|---------------------------------------|--------------------------|------------------------|--------------------|
| BEGINNING BALANCE | \$532,847.96 | | | | |
| INCREASES TO CONTINGENCY RESERVE FUND | | | | | |
| BNR Fire Protection Phase II | 26,757.00 | | 5.00% | | |
| Classroom/Auditorium Upgrades FY12 | 13,216.00 | | 5.00% | | |
| Geology to Maeser Steam Replacement | 12,739.00 | | 5.00% | | |
| Chilled Water - Edith Bowen/CPD | 12,478.00 | | 5.00% | | |
| Miscellaneous Critical Improvements FY12 | 12,387.00 | | 5.00% | | |
| Concrete Replacement FY12 | 11,222.00 | | 5.00% | | |
| Medium Voltage Upgrades FY12 | 11,062.00 | | 5.00% | | |
| Building Commissioning FY12 | 9,009.00 | | 5.00% | | |
| Health/Life Safety/Code/Asbestos FY12 | 6,637.00 | | 5.00% | | |
| Chiller Controls Upgrades FY12 | 4,762.00 | | 5.00% | | |
| Steam Line Insulation FY12 | 4,762.00 | | 5.00% | | |
| 1200 East (Aggie Village) Landscape | 4,292.00 | | 5.00% | | |
| South Farm Sewer Line | 3,228.00 | | 5.00% | | |
| Campus Wide Bike Racks FY12 | 2,252.00 | | 5.00% | | |
| Sign System FY12 | 2,252.00 | | 5.00% | | |
| DECREASES TO CONTINGENCY RESERVE FUND | | | | | |
| Fire Alarm Upgrades FY08 | (4,648.00) | (4,648.00) | 1.81% | Construction | |
| Geology to Maeser Steam Replacement | (3,644.64) | (3,644.64) | 1.43% | Construction | |
| Campus Wide Medium Voltage Upgrade FY10 | (1,050.00) | (11,006.73) | 1.84% | Construction | |
| Campus Wide Bike Racks FY11 | (931.18) | (931.18) | 2.07% | Construction | |
| CEP Chillers | (234.30) | (103,144.59) | 8.19% | Construction | |
| Health, Life Safety & Code Compliance Projects FY09 | (97.00) | (1,462.19) | 0.80% | Substantial completion | |
| ENDING BALANCE | \$659,297.84 | | | | |

Report of Project Reserve Fund Activity
From 05/13/11 to 07/15/11

| Project Title | Transfer Amount | Description | % of Construction Budget |
|---|--|--|--|
| BEGINNING BALANCE INCREASES TO PROJECT RESERVE FUND None DECREASES TO PROJECT RESERVE FUND Geology to Maeser Steam Replacement | \$260,788.54 (51,087.00) | Amount needed to award contracts | 20.05% |
| ENDING BALANCE | \$209,701.54 | | |

| Project Number | Project Name | Phase | Project Budget |
|--|---|------------------------|-----------------------|
| CAPITAL DEVELOPMENT/IMPROVEMENT | | | |
| A16873 | Fire Alarm Upgrades FY08 | Construction | 286,699 |
| A16881 | CEP Chillers | Construction | 1,541,035 |
| A18972 | Planning & Design Fund FY09 | Design/Study | 100,000 |
| A18973 | Health, Life Safety & Code Compliance Projects FY09 | Substantial Completion | 194,189 |
| A18985 | Miscellaneous Critical Improvements FY09 | Construction | 206,800 |
| A20557 | Campus-wide Medium Voltage Upgrade FY10 | Construction | 625,063 |
| A20794 | Ray B. West Window Replacement | Substantial Completion | 770,724 |
| A20856 | Miscellaneous Critical Improvements FY10 | Construction | 396,247 |
| A20857 | Planning & Design Fund FY10 | Design/Study | 100,000 |
| A20858 | Health, Life Safety & Code Compliance Projects FY10 | Construction | 107,612 |
| A20859 | Classroom Upgrades FY10 | Construction | 298,903 |
| A20860 | HPER Office/Classroom Upgrade | Construction | 209,057 |
| A20861 | Fine Arts Complex Safety Repairs | Construction | 431,836 |
| A20864 | Business MCC and E-Panel | Construction | 100,000 |
| A21088 | Utah Botanical Center Wetland Lab ARRA Improvements | Substantial Completion | 513,358 |
| A20593 | Utah Botanical Center Classroom Building | Substantial Completion | 2,860,656 |
| A22986 | Merlin Olsen Monument | Substantial Completion | 250,000 |
| A22907 | Planning and Design Fund FY11 | Design/Study | 75,000 |
| A22908 | Health, Life Safety & Code Compliance Projects FY11 | Construction | 100,000 |
| A22909 | Classroom Upgrades FY11 | Construction | 407,151 |
| A22906 | Family Life Window Replacement | Substantial Completion | 677,031 |
| A22910 | Fire Protection (Various Buildings) FY11 | Construction | 573,795 |
| A22911 | Sign System FY11 | Construction | 47,747 |
| A22912 | NE Steam Line Phase IV FY11 | Substantial Completion | 689,671 |
| A22913 | Theater Stage Rigging | Substantial Completion | 894,238 |
| A22914 | Medium Voltage Upgrade FY11 | Construction | 479,126 |
| A22915 | Campus Wide Bike Racks FY11 | Construction | 48,678 |
| A22917 | Miscellaneous Critical Improvements FY11 | Construction | 153,315 |

| | | | |
|--------|--|------------------------|-----------|
| A23644 | HSRC 2nd Floor Remodel | Construction | 468,951 |
| A23857 | Spectrum Volleyball Locker Room Remodel | Design only | 10,000 |
| A24159 | Chilled Water Thermal Storage | Construction | 2,815,654 |
| A24112 | Laub Indoor Turf Replacement | Substantial Completion | 251,555 |
| A23999 | CEU Life Safety/Signage | Design | 333,424 |
| A24472 | Innovation Campus Demolition/Land Cleanup | Construction | 336,139 |
| A24756 | Sant Engineering Clean Room Remodel | Design | 400,000 |
| A24755 | Rich/Davis Hall Renovation | Construction | 909,050 |
| A24870 | 1200 East (Aggie Village) Landscape | Pending | 95,708 |
| A24860 | BNR Fire Protection Phase II | Pending | 573,243 |
| A24858 | Building Commissioning FY12 | Commissioning | 190,991 |
| A24863 | Campus Wide Bike Racks FY12 | Pending | 47,748 |
| A24861 | Chilled Water - Edith Bowen/CPD | Pending | 287,522 |
| A24868 | Chiller Controls Upgrades FY12 | Construction | 95,238 |
| A24857 | Classroom/Auditorium Upgrades FY12 | Construction | 386,784 |
| A24869 | Concrete Replacement FY12 | Pending | 238,778 |
| A24873 | Geology to Maeser Steam Replacement | Construction | 391,993 |
| A24856 | Health/Life Safety/Code/Asbestos FY12 | Construction | 143,363 |
| A24872 | Medium Voltage Upgrades FY12 | Pending | 238,938 |
| A24859 | Miscellaneous Critical Improvements FY12 | Pending | 262,613 |
| A24862 | NFS HVAC Design | Pending | 200,000 |
| A24855 | Planning and Design Fund FY12 | Pending | 102,903 |
| A24866 | Quad Area Utility Upgrade | Pending | 150,000 |
| A24865 | Sign System FY12 | Pending | 47,748 |
| A24864 | South Farm Sewer Line | Design | 71,772 |
| A24867 | Steam Line Insulation FY12 | Pending | 95,238 |
| A25065 | Tremonton Campus - Classroom Remodel (NEW PROJECT) | Construction | 492,222 |
| A24936 | Vet Science Animal Cadaver Lab Remodel (NEW PROJECT) | Design | 335,900 |
| A25032 | Tennis Courts Lighting (NEW PROJECT) | Construction | 252,000 |

PAVING (STATEWIDE)

| | | | |
|--------|--|--------------|----------------|
| A24871 | Paving (Student Living Center Parking Lot) | Construction | <u>340,562</u> |
|--------|--|--------------|----------------|

TOTAL (58)

\$23,703,968



Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: August 3, 2011
Subject: **Administrative Reports for DFCM**

The following is a summary of the administrative reports for DFCM.

Lease Report (Pages 1 - 5)

No significant items

Architect/Engineering Agreements Awarded, 71 Agreements Issued (Pages 6 - 13)

No significant items

Construction Contracts Awarded, 48 Contracts Issued (Pages 14 - 18)

Item #10, CEU San Juan Campus Admin Bldg. Replacement

The amount of the award over budget was made up with CEU funds

Item #12, WSU Davis Campus Professional Classroom Bldg. and Central Plant

These are CM/GC agreements; the balance of the construction costs will be added by future change orders.

Item #20, CUCF Prison Perimeter Security System Upgrade

Item #38, Snow College South Campus Fire Sprinkling/HVAC Upgrades

Project Reserve funds were used to award this construction contract

Report of Contingency Reserve Fund (Pages 19 - 20)

Increases

Increase is the result of a decrease change order.

Decreases, New Construction

USU Agriculture Building

This transfer of \$254,232 covers change order #10 for numerous omissions to coordinate building controls with commissioning agent, BMS portion of smoke mgmt controls, millwork revisions to comply with atrium requirements, relocate steam relief vents, and an unknown to replace existing hydrant & valve.

SLCC SCC Center for New Media Building

This transfer of \$228,636 covers State's share of change orders #15, 20, 22 – 24. These change orders consist of an unknown for additional staffing provisions required to complete the expanded scope, increased complexity and additional number of bid packages. Other items include; scope change to Annex Bldg. exterior site changes, CTE Bldg. increase wind MPH rating from 60 to 90, CTE Bldg. concrete wall changes related to the covering of specified exposed concrete walls, and unknowns for Annex Bldg. storm drain and gas line revisions,

Decreases, New Construction Continued

SLCC SCC Center for New Media Building Continued

change in window manufactures as the specified manufacture was not able to match the exiting window details, CTE Bldg. structural steel revisions relating to window details and the clear story,

UVU Health Science Building Addition

This transfer of \$210,098 covers change orders #9 and #10, which consist of scope changes for additional structural steel at the top of the elevator shaft, roof warranty increased to 90 MPH, coordination with numerous electrical submittals required small modifications, additional aluminum flashing was added to exterior windows as a transition to the brick, and the modification of four spaces, two are being outfitted as classrooms, one made into a seminar space, an omission for deficiencies in the laboratory exhaust system,

University of Utah USTAR Neuroscience Research Center

This transfer of \$142,993 covers the State's share of change orders #29, 30 and 31. These change orders consist of scope changes to relocate Edstrom equipment for the vivarium to accommodate RO-UPW equipment, omissions to add compressed air equipment, tubing & blow open door hardware for smoke evacuation system, additions to and modifications of window shades, resolve sprinkler/light fixture conflict, unknown to add over excavation & structural fill for retaining wall footing, an error to add plaster over CMU for smooth cleanable surface, and credits for revision to method for achieving fire rating in various rooms, credit for the elimination of power supplies to door hardware, and credit for access bollards and actuators.

Decreases, Remodeling

UVU Gunther Trades Bldg. 5th level HVAC improvements

This transfer of \$49,464 covers change orders #3 and #4 for unknowns to modify the existing opening in the concrete deck for the new rooftop unit, drawings for locked room had to be resized and redirected, omission to correct the duct and coil sizes for air handler #2, heat trace cable was left out of the original scope, and engineer missed a branch duct.

Dixie Heating Plant High Voltage Upgrade

This transfer of \$46,210 covers change orders #3 – 6 for unknowns to relocate existing fire hydrant, new concrete box on the top of the tunnel, provide a re-inforcing for the concrete ductbank where it crosses the new tunnel serving the Centennial Commons project, and an item

to connect to the capacitor bank for St. George power which will provide power factor connection, an omission to modify the landscaping around the switch gear by the gym.

Report of Project Reserve Fund Activity (Page 21)

Increases

The increases reflect savings on projects that were transferred to Project Reserve per statute.

Decreases

UVU Health Science Building Addition transfer is to return funds for State's share of the rooftop greenhouse which was in original scope, however not held from previous transfer. The balance of the decreases are to award construction contracts that bid over budget.

DGB:DDW:cn

Attachment

DFCM

Division of Facilities Construction and Management
 4110 State Office Building, Salt Lake City, UT 84114
 Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT From 5/9/2011 to 7/14/2011

| No | Agency/Location | Services | Space Type | Lease Term | Square Feet | | Cost/Sq. Ft. | | Comment |
|----|--|----------|-----------------------|------------------|-------------|--------------|-----------------|-----|---|
| | | | | | Old | New | Old | New | |
| 1. | Agriculture, ADC West Jordan | Full | Hangar | M to M | | 976 | \$ 2.93 | | New location for program needs. |
| 2. | Health, Health Care Financing, Cedar City | Full | Office | 5 Years | | 121 | \$10.25 | | New location for program needs. |
| 3. | Human Services Administration 33 North 100 West St. George | Full | Office | 10 Yrs. | | 12,696 7,400 | \$20.55 \$15.29 | | Moved to new location for program needs -- decrease in square footage and rent. |
| 4. | National Guard, Armory 700 North between 800 East and 1200 East Logan | Full | Office | 1 Year | | 2,275 | \$11.00 | | Temporary space during remodel of Armory. |
| 5. | Technology Services White Pine Peak Millard County | Partial | Building and Tower | 19 Years | | 10,000 | \$ 0.00 | | Renewal, zero-cost lease. |
| 6. | Workforce Services Hyrum | Full | Office | 4 Yrs. 9 Mos. | | 100 | \$ 0.00 | | New location, zero-cost lease. |

NEW

DFCM

Division of Facilities Construction and Management
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 Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT From 5/9/2011 to 7/14/2011

| No | Agency/Location | Services | Space Type | Lease Term | Square Feet | | Cost/Sq. Ft. | | Comment |
|-----|--|----------|------------|------------------|-------------|--------|--------------|---------|---|
| | | | | | Old | New | Old | New | |
| 7. | Human Services, Child and Family Services St. George | Full | Office | 5 Yrs. | 15,068 | 13,534 | \$20.55 | \$13.50 | Moved to new location, decrease in rent and square footage. |
| 8. | Workforce Services Garden City | Full | Office | 3 Yrs. 9 Mos. | 220 | | \$ 0.00 | | New location, zero-cost lease. |
| 9. | Workforce Services Logan | Full | Office | 4 Yrs. 9 Mos. | 190 | | \$ 0.00 | | New location, zero-cost lease. |
| 10. | Workforce Services Sandy | Full | Office | 5 Yrs. | 39 | | \$ 7.40 | | New location for program needs. |
| 11. | Workforce Services Salt Lake City | Full | Office | 2 Yrs. | 80 | | \$ 0.00 | | New location, zero-cost lease. |

AMENDMENTS

| | | | | | | | | | |
|----|--|------|---------------|--------|--------|--------|---------|---------|--|
| 1. | Administrative Services Archives West Valley | Net | Storage/Other | 8 Mos. | 43,200 | 43,200 | \$ 5.51 | \$ 5.55 | Renewal at market, temporary location prior to permanent move. |
| 2. | Agriculture, ADC Salt Lake City | Full | Hangar | M to M | 1,175 | 1,175 | \$ 3.24 | \$ 3.24 | Moved to new location. |

DFCM

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| No | Agency/Location | Services | Space Type | Lease Term | Square Feet | | Cost/Sq. Ft. | | Comment |
|----|---|----------|------------|------------|-------------|--------|--------------|---------|---|
| | | | | | Old | New | Old | New | |
| 3. | Attorney General Administration, Murray | Full | Office | 5 Yrs. | 15,864 | 24,360 | \$14.75 | \$12.00 | Renewal, decrease in rent, increase in square footage for program needs. |
| 4. | Criminal & Juvenile Justice, Crime Victim Reparations | Full | Office | 32 Mos. | 6,722 | 7,974 | \$15.12 | \$15.12 | Renewal, no change in rent, increase in square footage for program needs. |
| 5. | Education, Rehabilitation Tooele | Full | Office | 16 Mos. | 1,406 | 1,406 | \$22.73 | \$22.73 | Renewal, no change in rent, temporary location prior to permanent move. |
| 6. | Education, Rehabilitation Vernal | Full | Office | 1 Yr. | 900 | 1,398 | \$ 8.50 | \$ 8.50 | Renewal, no change in rent, increase in square footage for program needs. |
| 7. | Health, Child Care Licensing, Logan | Full | Office | 5 Yrs. | 4,139 | 130 | \$17.43 | \$17.50 | Renewal at market, decrease in square footage. |
| 8. | Human Services Child and Family Services, Ballard | Full | Office | 54 Mos. | 5,000 | 5,000 | \$18.47 | \$18.50 | Renewal, Tenant Improvements at Landlord's expense. |
| 9. | Human Services, Child and Family Services Heber | Full | Office | Same | 4,396 | 4,396 | \$19.25 | \$19.89 | Lump sum of \$3,000 for Tenant Improvements only. |

DFCM

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LEASE REPORT From 5/9/2011 to 7/14/2011

| No | Agency/Location | Services | Space Type | Lease Term | Square Feet | | Cost/Sq. Ft. | | Comment |
|-----|--|----------|--------------|------------|-------------|--------|--------------|---------|--|
| | | | | | Old | New | Old | New | |
| 10. | Human Services Administration, Logan | Full | Office | 5 Yrs. | 21,932 | 18,153 | \$17.43 | \$16.00 | Combined three leases into one. Renewal, decrease in rent and square footage, Tenant Improvements at Landlord expense. |
| 11. | Human Services Juvenile Justice Services Orem | Net | Office | Same | 3,236 | 3,236 | \$11.45 | \$12.21 | Lump sum of \$10,000 for Tenant Improvements only. |
| 12. | Human Services Juvenile Justice Services 51 and 61 W 3900 S Salt Lake City | Net | Office/Other | Same | Same | Same | Same | Same | Lump sum of \$18,000 for Tenant Improvements only. |
| 13. | Human Services Child & Family Services West Valley | Full | Office | Same | Same | Same | Same | Same | Lump sum of \$21,780.62 for Tenant Improvements only. |
| 14. | National Guard Recruitment, Orem | Net | Office | 3 Yrs. | 1,334 | 1,127 | \$25.60 | \$27.98 | Renewal, relocation of premises. Tenant Improvements at Landlord's expense. |
| 15. | Natural Resources Oil, Gas and Mining Roosevelt | Full | Office | 10 Mos. | 896 | 896 | \$15.81 | \$15.81 | Renewal, no change in rent. |

DFCM

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| No | Agency/Location | Services | Space Type | Lease Term | Square Feet | | Cost/Sq. Ft. | | Comment |
|-----|---|----------|------------|------------|-------------|-------|--------------|---------|--|
| | | | | | Old | New | Old | New | |
| 16. | Public Safety Driver License Cedar City | Full | Office | 18 Mos. | 7,980 | 7,980 | \$18.72 | \$19.28 | Renewal at market. |
| 17. | Tax Commission Motor Vehicles Richfield | Full | Office | 5 Yrs. | 1,312 | 1,312 | \$15.05 | \$15.05 | Renewal, no change in rent. |
| 18. | Workforce Services Woods Cross | Full | Office | 2 Yrs. | 10,994 | 8,000 | \$21.30 | \$21.30 | Renewal, no change in rent, decrease in square footage. |



State of Utah

Division of Facilities and Construction Management

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

Professional Contracts Awarded

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|---------------|---------------------------|--|------------------------------------|--------|----------|----------|
| Design | | | | | | |
| 1 | Juvenile Justice Services | Slate Canyon Youth Center Security Upgrade | Spectrum Engineers Inc | Design | \$16,842 | \$16,800 |
| 2 | Workforce Services | Dws Metro Rtu Replacement | Whw Engineering Inc | Design | \$18,742 | \$18,975 |
| 3 | Salt Lake Comm College | Slcc Redwood Rd Campus Parking Lot U Paving Overlay | King Engineering Inc | Design | \$16,800 | \$11,100 |
| 4 | Utah Valley University | Uvu Gunther Trades Bldg Concrete Replacement | Reaveley Engineers & Associate | Design | \$27,200 | \$30,600 |
| 5 | Utah Valley University | Uvu Parking Lot Z Improvements | King Engineering Inc | Design | \$6,580 | \$5,800 |
| 6 | Weber State University | Wsu Concrete Sidewalks Replacement | Prior & Associates | Design | \$13,878 | \$13,800 |
| 7 | Board Of Education | Boe Window Replacement Phase Ii | Ga Architects | Design | \$8,096 | \$8,349 |
| 8 | Utah Valley University | Uvu Trades Bldg. Elevator Improvements | Jsa Architects, Llc | Design | \$10,160 | \$12,800 |
| 9 | Weber State University | Wsu Auxillary Boiler Additions | Whw Engineering Inc | Design | \$32,000 | \$32,000 |
| 10 | Salt Lake Comm College | Salt Lake Community College - South City Campus window Sill Repairs/replacement - Design | Cooper Roberts Simonsen Architects | Design | \$18,700 | \$18,150 |
| 11 | Dfcm - Managed Buildings | Division Of Facilities Construction & Management oden Regional Center - Parking Structures repairs And Improvements - Design | Arw Engineers | Design | \$24,786 | \$17,500 |



Professional Contracts Awarded

Contract Type = P, Award Date >= 05/12/2011, and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|----|--------------------------|---|------------------------------|--------|-----------|-------------|
| | Design | | | | | ZAIM |
| 12 | Southern Utah University | Suu Medium Voltage Switch Gear Upgrade | Spectrum Engineers Inc | Design | \$7,689 | \$7,689 |
| 13 | Workforce Services | Dws Midvale Restroom And Break Room Remodel | Design Interface, Lic | Design | \$4,393 | \$5,000 |
| 14 | Courts | Matheson Courts Boiler Burner Unit Replacement | Whw Engineering Inc | Design | \$6,863 | \$6,800 |
| 15 | Weber State University | Wsu Replace Exterior Steel Handrails | Prior & Associates | Design | \$11,200 | \$11,500 |
| 16 | Utah Valley University | Uvu Trades Bldg Transformer | Van Boerum & Frank Assoc Inc | Design | \$6,785 | \$6,785 |
| 17 | Utah Valley University | Uvu Campus Wide Window Improvements | Axis Architects | Design | \$23,629 | \$24,750 |
| 18 | Agriculture | Department Of Agriculture And Food chiller, Cooling Tower, And Mechanical Upgrades design | Whw Engineering Inc | Design | \$10,791 | \$11,200 |
| 19 | Corrections - Cucf | Department Of Corrections - Cucf acorn Housing Facility vacuum Toilet System Design | Whw Engineering Inc | Design | \$23,731 | \$24,000 |
| 20 | Dfcm - Managed Buildings | Dfcm freeport Center - Archives Remodel | Wpa Architecture | Design | \$465,534 | \$82,500 |
| 21 | Capitol Preservation | Cpb State Office Bldg East Staircase Improvements | Axis Architects | Design | \$25,000 | \$22,680 |



State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P; Award Date >= 05/12/2011, and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|----|--------------------------|---|--------------------------------|--------|----------|-------------|
| | Design | | | | | FAIM |
| | Bd | | | | | |
| 22 | Salt Lake Comm College | Slcc Rtc Tech Bldg Stairway Replacement | Hart Fisher Smith & Associates | Design | \$6,737 | \$6,947 |
| 23 | Courts | Cedar City Courthouse Security, Clerical Work And Remodel | Mesa Consulting Group Inc | Design | \$13,436 | \$13,436 |
| 24 | Dnr - Parks & Recreation | Yuba Painted Rocks Campground Improvments | Johansen & Tuttle Engineering | Design | \$23,629 | \$14,979 |
| 25 | Dfcm - Managed Buildings | Governor's Mansion Master Plan | Mjisa Architecture Pc | Design | \$24,000 | \$24,100 |
| 26 | Corrections - Draper | Draper Prison South Point Electrical Transformers Replacement | Envision Engineering | Design | \$8,524 | \$9,286 |
| 27 | Weber State University | Wsu Steam Tunnel Piping Repairs | Whw Engineering Inc | Design | \$26,400 | \$26,400 |
| 28 | Workforce Services | Dws Brigham City Ofc Remodel And Ada Upgrade | Pasker Gould Ames & Weaver | Design | \$9,500 | \$9,250 |
| 29 | Dnr - Wildlife Resources | Lee Kay Center Shooting Range | Mcneil Engineering Inc | Design | \$14,960 | \$8,700 |
| 30 | Weber State University | Wsu North East Campus Fire Line And Fire Hydrant | Spectrum Engineers Inc | Design | \$11,924 | \$11,250 |
| 31 | Capitol | Cpb House & Senate Door Improvements | Mjisa Architecture Pc | Design | \$10,000 | \$8,750 |

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P, Award Date >= 05/12/2011, and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|---------------------------|--------------------------|--|------------------------------|--------|-------------|-------------|
| | Design | | | | | FAIM |
| | Preservation Bd | | | | | |
| 32 | National Guard | Utah National Guard - Camp Williams the Army School System (tass) Complex phase 2 - Design | Architectural Nexus | Design | \$1,375,000 | \$1,371,842 |
| 33 | Courts | Layton Court Replace Roof Top Hvac Unit Air Balance Entire System | Whw Engineering Inc | Design | \$10,105 | \$10,100 |
| 34 | Dept Of Technology Serv | Dts Replace Generatro Paralling Switch Gear | Envision Engineering | Design | \$19,250 | \$21,000 |
| 35 | Utah Valley University | Uvu Exterior Walkway Lighting Improvements | Van Boerum & Frank Assoc Inc | Design | \$13,600 | \$13,600 |
| 36 | Dixie St College Of Utah | Dixie College North Plaza 1000 East Parking Lot | Alpha Engineering Company | Design | \$5,639 | \$5,613 |
| 37 | Ogden/weber Atc | O/watc Restrooms Ada Upgrades | Bertoldi Architects | Design | \$11,200 | \$22,375 |
| 38 | Utah Valley University | Uvu Aviation Facility Provo Airport Paving Improvements | King Engineering Inc | Design | \$10,000 | \$9,425 |
| 39 | Southern Utah University | Suu Elevator Reconstruction For Randall Jones And Elc Bldgs. | Mesa Consulting Group Inc | Design | \$16,800 | \$16,800 |
| 40 | State Hospital | Hospital New Equipment Shed And Heninger Sprinkler | Archiplex Group Llc | Design | \$12,187 | \$14,108 |
| 1003-01 Contracts Awarded | | | | 4 | / | 8 |

Jul 18, 2011 8:21 AM

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|----|--------------------------|---|---------------------------------|-------------|-----------|-------------|
| | | Design | | | | JAIM |
| | | Upgrade | | | | |
| 41 | Southern Utah University | Suu Valley Farm New Restroom Bldg Design | Sargent Design Group | Design | \$11,825 | \$11,825 |
| 42 | Utah Valley University | Uvu Replace Lc Switchgear | Van Boerum & Frank Assoc Inc | Design | \$6,785 | \$6,785 |
| 43 | Snow College | Snow College Washburn Door Replacement/admin Stucco Repairs | Campbell & Associates | Design | \$9,211 | \$9,211 |
| 44 | Southern Utah University | Suu Various Parking Lot And Concrete Repairs | Bowen Collins & Associates Inc. | Design | \$12,706 | \$12,700 |
| 45 | Utah Valley University | Uvu Campus Wide Asphalt Paving Repairs | King Engineering Inc | Design | \$37,200 | \$27,400 |
| 46 | Dfcm - Managed Buildings | Provo Regional Center Ors Remodel | Archiplex Group Llc | Design | \$5,050 | \$5,781 |
| 47 | Board Of Regents | Ucat New Admin Bldg. | Archiplex Group Llc | Design | \$90,372 | \$90,373 |
| 48 | Fairpark | Fairpark Sewer Street Connection Replacement | Nolte Associates | Design | \$5,598 | \$5,613 |
| | | Programming/Master Planning | | | | JAIM |
| 49 | University Of Utah | University Of Utah | Heery International Inc | Programming | \$310,200 | \$201,075 |
| | | the Football Center At The Dee Glen Smith Athletic | | | | |

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P, Award Date >= 05/12/2011, and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|------------------------------------|--------------------------|--|-------------------------|-----------------|-----------|-------------|
| Programming/Master Planning | | | | | | |
| | | Center - Programming | | | | ZAIM |
| Miscellaneous Services | | | | | | |
| 50 | Utah State University | Utah State University seven Buildings - Lighting Evaluation arra Funded S9ee | Spectrum Engineers Inc | Unclass Consult | \$12,000 | \$11,862 |
| 51 | University Of Utah | University Of Utah honors Housing At Legacy Bridge predesign Services | Jacoby Architects | Unclass Consult | \$8,000 | \$8,000 |
| 52 | Salt Lake Comm College | Salt Lake Community College - South City Campus strength/fitness Ctr/gym/east Building Roofs 3rd Party Environmental Management And hazmat Survey/assessment Services | Ihi Environmental | Haz Mat Consult | \$152,000 | \$24,464 |
| 53 | Dixie St College Of Utah | Dixie State College holland Centennial Commons special Inspection And Testing Services | Sunrise Engineering Inc | Insp Observ Ser | \$369,000 | \$164,202 |
| 54 | Dfcm - Statewide Funds | Southern Utah University southern Utah Museum Of Art arra Funded Energy Analysis | Gsbs Pc | Study | \$139,655 | \$62,000 |
| 55 | Southern Utah University | Southern Utah University southern Utah Museum Of Art - Commissioning | Senergy Bcs Inc | Commissioning | \$141,000 | \$140,340 |
| 56 | Utah State University | Utah State University | Ivie Code Group Inc | Insp Observ Ser | \$50,000 | \$11,389 |



State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

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| # | Agency | Contract Name | Firm | Type | Budget | Award |
|-------------------------------|--------------------------|--|---|----------------------|-----------|-----------|
| Miscellaneous Services | | | | | | |
| | University | new Regional Campuses Distance Education Bldg special Inspection And Testing Services | | | | |
| 57 | Dfcm - Managed Buildings | Division Of Facilities Construction And Management various Statewide Structural Plan Reviews | West Coast Code Consultants dba Kimball Engineering | Unclass Consult | \$104,600 | \$100,000 |
| 58 | University Of Utah | University Of Utah honors Housing At Legacy Bridge special Inspection And Testing Services | Professional Service Industrie | Insp Observ Ser | \$249,722 | \$147,699 |
| 59 | National Guard | Ung Air Guard Hangar Evaluation | Reaveley Engineers & Associate | Unclass Consult | \$11,000 | \$10,400 |
| 60 | Salt Lake Comm College | Salt Lake Community College - South City Campus center For New Media inspection And Testing Services | Western Technologies Inc | Insp Observ Ser | \$465,945 | \$327,405 |
| 61 | Natural Resources | Department Of Natural Resources northern Utah Interagency Fire Dispatch Center special Inspection And Testing Services | Sunrise Engineering Inc | Insp Observ Ser | \$30,000 | \$22,606 |
| 62 | Snow College | Snow College Student Housing | Utah New Vision Construction Lic | Commissioning | \$96,000 | \$73,075 |
| 63 | Utah State University | Utah State Unviersity huntsman School Of Business Addition topographic And Historic Survey | Cache Landmark Engineering Inc | Study | \$25,000 | \$19,100 |
| 64 | Administrative | Division Of Juvenile Justice Services | Spectrum Engineers Inc | Unclass Consult | \$58,000 | \$58,100 |
| 1003-01 Contracts Awarded | | | | Jul 18, 2011 8:21 AM | 7 | 8 |



State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P, Award Date >= 05/12/2011, and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|-------------------------------|-------------------------|--|--------------------------------------|-----------------|-----------|----------|
| Miscellaneous Services | | | | | | |
| 65 | Utah Valley University | Services eight Facilities - Energy Conservation Evaluation arra Funded S9ee Snow College old Ephraim Elementary School Remodel 3rd Party Environmental Management | R&r Environmental | Haz Mat Consult | \$20,000 | \$19,256 |
| 66 | Utah Valley University | economic Development Building special Inspection And Testing Services | Staheli & Associates john Staheli | Insp Observ Ser | \$22,000 | \$16,390 |
| 67 | University Of Utah | University Of Utah beverley Taylor Sorenson Arts/ed Complex commissioning | Welsh Commissioning Group Inc | Commissioning | \$113,643 | \$12,720 |
| 68 | Dept Of Transportation | Udot Kamas Maint. Station | Psi | Geotechnical | \$7,000 | \$6,900 |
| 69 | National Guard | Utah National Guard - Camp Williams bachelor Enlisted Quarters Facility title 1 Services - Commissioning | Senergy Bcs Inc | Commissioning | \$31,000 | \$30,790 |
| 70 | Utah Valley University | Utah Valley University west Campus Buildings - Interior Improvements special Inspection And Testing Services | Staheli & Associates john Staheli | Insp Observ Ser | \$8,000 | \$7,706 |
| 71 | College Of Eastern Utah | College Of Eastern Utah - San Juan Campus administration Building Replacement special Inspection And Testing Services | Ivie Code Group Inc | Insp Observ Ser | \$7,434 | \$20,740 |

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|---------------------|--------------------------|--|--|----------------|-------------|-------------|
| Construction | | | | | | |
| 1 | Utah Valley University | Uvu Economic Development Bldg. | Miller General Contractors | Const Remodel | \$2,247,594 | \$1,782,467 |
| 2 | Salt Lake Comm College | Slcc Rrc Eccles Child Care | Nelson Fire Systems | Const Remodel | \$19,000 | \$18,700 |
| 3 | Capitol Preservation Bd | Cpb Utah Travel Council Interior Improvements | Wade Payne Construction Inc | Const Remodel | \$307,447 | \$211,700 |
| 4 | Dfcm - Managed Buildings | Ogden Regional Center Window Replacement | Ascent Construction Inc | Const Remodel | \$364,150 | \$341,000 |
| 5 | Board Of Education | Boe Data Room Relocation | Moss Industrial Inc | Const Remodel | \$30,000 | \$24,950 |
| 6 | Workforce Services | Dws Brigham City Remodel | Landscape Specialties Inc | Const Remodel | \$15,000 | \$15,010 |
| 7 | Veterans Affairs | Veterans Cemetery Fence | Mountain States Fence Company | Const Remodel | \$11,000 | \$10,816 |
| 8 | National Guard | Ung Camp Williams Bldg 303 Raised Flooring | Utah Correctional Industries | Const Remodel | \$64,000 | \$63,400 |
| 9 | Dnr - Wildlife Resources | Dwr - Springville Fish Hatchery water Filtration System And Building canopy Improvements | Continental Engineering & Construction | Const Remodel | \$18,000 | \$17,930 |
| 10 | Courts | Juvenile Justice Services Stair Replacement | Utah Correctional Industries | Const Remodel | \$367,511 | \$26,890 |
| 11 | Dfcm - Managed Buildings | Dfcm freeport Center Warehouses - Site Cleanup | Grass Plus Inc | Const Site Imp | \$15,000 | \$14,000 |



State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|---------------------|---------------------------|--|---|-----------------|--------------|--------------|
| Construction | | | | | | |
| 12 | College Of Eastern Utah | Ceu Administration Bldg. Replacement | Tri-hurst Construction Inc. | Const Remodel | \$743,400 | \$930,230 |
| 13 | Dfcm - Managed Buildings | Governors Mansion Executive Residence Decorative Paint | Rocky Mountain Painting | Const Remodel | \$90,000 | \$27,850 |
| 14 | Weber State University | Weber State University - Davis Campus professional Classroom Building And central Plant - Cmi/gc | Big D Construction Corporation | Const New Space | \$30,154,494 | \$19,874 |
| 15 | Courts | Matheson Court 2nd Floor Juvenile Counter Remodel | Wadman Corp. | Const Remodel | \$70,000 | \$70,000 |
| 16 | Salt Lake Comm College | Sicc Rrc Heat Plant Domestic Cold Water Piping Replace | Ralph Tye & Sons Inc | Const Remodel | \$19,689 | \$30,664 |
| 17 | Bureau Of Criminal Indent | Bci Customer Service Area Remodel | Chad Husband Construction Inc | Const Remodel | \$200,000 | \$165,751 |
| 18 | Workforce Services | Brigham City Remodel | Commercial Mechanical Systems & Service | Const Remodel | \$20,000 | \$19,797 |
| 19 | Utah Valley University | Uvu Sprinkler System Repairs | Utah Valley University | Const Remodel | \$135,000 | \$135,000 |
| 20 | Snow College | Snow College Student Housing Project | Hogan & Assoc Construction Inc | Const New Space | \$13,693,082 | \$13,594,024 |
| 21 | Board Of Education | Boe Data Room Relocation | Mechanical Service & Systems I | Const Remodel | \$54,034 | \$19,551 |

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|-----------------------------------|--------------------------|--|---|-----------------|-------------|-------------|
| Construction | | | | | | |
| 22 | Corrections - Cufc | Perimeter Security System Upgrade | Hidden Peak Electric Co Inc | Const New Space | \$956,560 | \$1,086,676 |
| 23 | Southern Utah University | Suu Stadium Track Resurfacing | Hellas Construction Inc | Const Remodel | \$413,809 | \$440,096 |
| 24 | National Guard | Mt. Pleasant Armory Fire Alarm Upgrade | Taylor Electric Inc. | Const Remodel | \$78,191 | \$23,499 |
| 25 | Veterans Affairs | Department Of Veterans' Affairs northern Utah Veterans' Nursing Home water Softener System Upgrade | Commercial Mechanical Systems & Service | Const Remodel | \$36,000 | \$36,260 |
| 26 | Weber State University | Wsu Steam Tunnel Piping Repairs | Ralph Tye & Sons Inc | Const Remodel | \$535,147 | \$213,166 |
| 27 | Natural Resources | Northern Utah Interagency Fire Dispatch Center | Ascent Construction Inc | Const Remodel | \$2,689,750 | \$2,438,271 |
| Design/Build | | | | | | |
| 28 | Dfcm - Statewide Funds | Department Of Technology Services salt Lake Data Center - State Office Building existing Hvac Systems - Upgrade And Repair arra Funded | Mechanical Service & Systems | Design Build | \$508,000 | \$508,024 |
| Miscellaneous Construction | | | | | | |
| 29 | Salt Lake Comm College | Salt Lake Community College redwood Road Campus | Chevron Energy Solutions Company | Unclass Const | \$250,000 | \$250,000 |

Construction Contracts Awarded

Contract Type = C; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|-----------------------------------|--------------------------|--|---|---------------|-------------|-------------|
| Miscellaneous Construction | | | | | | |
| 30 | Weber State University | science/industry Bldg Chiller Installation Arra Wsu Auxillary Boilers | Commercial Mechanical Systems & Service | Mechanical | \$450,000 | \$433,000 |
| 31 | Salt Lake Comm College | Salt Lake Community College - South City Campus gymnasium - Asbestos Abatement | Rocmont Industrial Corp | Haz Mat Const | \$40,000 | \$39,210 |
| 32 | Dfcm - Statewide Funds | Judy Ann Buffmire Bldg Asphalt Repair | Preferred Paving | Paving | \$20,000 | \$20,330 |
| 33 | Salt Lake Comm College | Salt Lake Community College redwood Road Campus esco Phase I - Various Locations | Chevron Energy Solutions Company | Unclass Const | \$3,507,303 | \$3,507,303 |
| 34 | Southern Utah University | Suu Old Science Partial Reroof | Contract West Roofing Inc | Roofing | \$45,053 | \$38,932 |
| 35 | Snow College | Snow College humanities Building - Print Studio fume Hood Exhaust Upgrades | Mechanical Service & Systems I | Mechanical | \$270,270 | \$193,143 |
| 36 | Corrections - Draper | Draper Prison Paving Repairs | Miller Paving Inc | Paving | \$70,500 | \$36,943 |
| 37 | Dept Of Transportation | Udot Orem Paint Shop | Kendrick Bros Roofing Inc | Roofing | \$13,000 | \$12,585 |
| 38 | Dept Of Transportation | Udot Santaquin Shop | Kendrick Bros Roofing Inc | Roofing | \$12,000 | \$11,390 |

Construction Contracts Awarded

Contract Type = C; Award Date >= 05/12/2011; and less than 07/15/2011

| # | Agency | Contract Name | Firm | Type | Budget | Award |
|-----------------------------------|-----------------------------|---|------------------------------------|---------------|-------------|-------------|
| Miscellaneous Construction | | | | | | |
| 39 | State Hospital | Ush Power Substation Slope Stabilization | Advanced Paving & Construction Inc | Paving | \$245,500 | \$252,232 |
| 40 | Dnr - Parks & Recreation | Deer Creek State Park Boat Ramp Parking Improvements | Morgan Asphalt Inc | Paving | \$310,000 | \$307,933 |
| 41 | Developmental Center | Snow College Richfield Campus Fire Sprinkling/hvac Upgrade | Mechanical Service & Systems | Mechanical | \$56,535 | \$119,305 |
| 42 | Salt Lake Community College | Salt Lake Community College - South City Campus swimming Pool, Atrium, And Old Library asbestos Abatement | Rocmont Industrial Corp | Haz Mat Const | \$46,000 | \$45,864 |
| 43 | Utah Valley University | Utah Valley University various Sites - Esco Phase II | Chevron Energy Solutions Company | Unclass Const | \$1,222,789 | \$1,222,789 |
| 44 | Weber State University | Wsu Swenson Gym Reroof | Redd Roofing & Construction Co | Roofing | \$300,000 | \$312,994 |
| 45 | Bureau Of Criminal Indent | Bci Paving Improvements | Miller Paving Inc | Paving | \$25,263 | \$32,797 |
| 46 | Utah Valley University | Uvu West Parking Lot Addition | Staker & Parson Companies | Paving | \$900,000 | \$872,070 |
| 47 | Utah Valley University | Uvu Wolverine Service Center Hvac Repairs | Utah Valley University | Mechanical | \$140,000 | \$140,000 |
| 48 | Southern Utah University | Suu Library Bldg Reroof | Contract West Roofing Inc | Roofing | \$165,895 | \$169,700 |

DFCM

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 4110 State Office Building Salt Lake City, UT 84144
 Telephone (801) 538-3018 Fax (801) 538-3267

Aug-11

REPORT OF CONTINGENCY RESERVE FUND

| | PROJECT TITLE | GENERAL STATE FUNDS CURRENT TRANSFERS | TRANSPORTATION FUNDS CURRENT TRANSFERS | TOTAL TRANSFERS FROM CONTINGENCY | % TO CONSTR. BUDGET | PROJECT STATUS | % Complete |
|-------|--|---------------------------------------|--|----------------------------------|---------------------|----------------|------------|
| | BEGINNING BALANCE | 10,380,759.02 | 7,415.55 | | | | |
| | INCREASES TO CONTINGENCY RESERVE FUND | | | | | | |
| | FUNDING | | | | | | |
| | OTHER INCREASES | | | | | | |
| 10034 | RRC Day Care Bldg Install Fire Suppression Sys | 8,410.00 | - | (8,410.00) | -11.91% | Design | 80% |
| | DECREASES TO CONTINGENCY RESERVE FUND | | | | | | |
| | NEW CONSTRUCTION | | | | | | |
| 07310 | Agriculture Building | (254,232.00) | - | 738,178.00 | 1.57% | Construction | 53% |
| 09024 | SCC Center For New Media Bldg | (228,636.13) | - | 352,889.03 | 0.77% | Construction | 27% |
| 09020 | Health Science Building Addition | (210,098.00) | - | 734,562.07 | 1.52% | Construction | 37% |
| 06291 | UU Neuroscience Research Center | (142,992.51) | - | 2,755,479.34 | 1.70% | Construction | 73% |
| 06272 | David Eccles School Of Business | (86,721.74) | - | 357,880.58 | 0.52% | Construction | 36% |
| 09219 | National Guard | (47,573.55) | - | 206,905.94 | 15.57% | Construction | 100% |
| 08284 | Courts | (28,213.61) | - | 410,528.10 | 12.63% | Construction | 23% |
| 09241 | National Guard | (24,273.44) | - | 82,762.48 | 6.29% | Construction | 72% |
| 02243 | U OF U | (23,147.43) | - | 527,589.39 | 0.59% | Construction | 69% |
| 07297 | SUU | (17,247.81) | - | 492,687.36 | 2.60% | Construction | 65% |
| 06292 | USTAR | (10,733.18) | - | 2,107,143.18 | 3.51% | Construction | 84% |
| 09242 | National Guard | (6,064.07) | - | 94,989.30 | 11.47% | Construction | 98% |
| 07258 | Snow | (3,395.64) | - | 812,256.18 | 3.41% | Construction | 78% |
| | REMODELING | | | | | | |
| 06067 | UVU | (49,464.00) | - | 49,464.00 | 2.07% | Construction | 39% |
| 10184 | Dixie | (46,209.84) | - | 70,050.94 | 8.65% | Construction | 89% |
| 10047 | BATC | (34,846.00) | - | 34,846.00 | 10.72% | Design | 91% |
| 10051 | COURTS | (31,249.74) | - | 42,544.74 | 5.67% | Construction | 35% |
| 10081 | Corrections | (20,788.00) | - | 20,788.00 | 3.41% | Design | 62% |
| 09037 | SLCC | (18,664.33) | - | 19,009.33 | 3.83% | Construction | 85% |
| 07183 | DNR | (15,771.30) | - | 256,333.50 | 7.12% | Construction | 75% |
| 10259 | Corrections | (8,864.48) | - | 8,864.48 | 19.70% | Pending | 100% |
| 10110 | OWATC | (7,265.20) | - | 7,265.20 | 3.63% | Design | 68% |
| 09254 | DEQ | (6,882.00) | - | 109,121.38 | 5.04% | Construction | 85% |
| 10129 | DFCM | (6,357.26) | - | 6,357.26 | 9.63% | Construction | 95% |
| 08100 | SLCC | (5,580.00) | - | 83,811.00 | 9.51% | Construction | 90% |
| 10126 | CPB | (3,925.00) | - | 3,925.00 | 4.79% | Pending | 95% |
| 10264 | UNG | (2,383.00) | - | 2,383.00 | 0.69% | Pending | 20% |
| 09202 | Corrections | (2,286.00) | - | 3,996.00 | 18.85% | Construction | 76% |

DFCM

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Aug-11

REPORT OF CONTINGENCY RESERVE FUND

| | PROJECT TITLE | GENERAL STATE FUNDS CURRENT TRANSFERS | TRANSPORTATION FUNDS CURRENT TRANSFERS | TOTAL TRANSFERS FROM CONTINGENCY | % TO CONSTR. BUDGET | PROJECT STATUS | % Complete |
|--------------|---------------|---------------------------------------|--|----------------------------------|---------------------|----------------|------------|
| 08068 | SLCC | | | 2,072.01 | 0.37% | Construction | 55% |
| 10078 | USH | (2,072.01) | - | 770.00 | 0.26% | Design | 0% |
| 07204 | Courts | (246.10) | - | 3,456.02 | 0.22% | Construction | 99% |
| 10267 | UNG | (114.90) | - | 114.90 | 0.07% | Pending | 25% |
| 10125 | CPB | (84.33) | - | 1,500.33 | 5.00% | Construction | 88% |
| TOTAL | | 9,042,016.42 | 7,415.55 | | | | |

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REPORT OF PROJECT RESERVE FUNDS ACTIVITY

Aug-11

% of
 Constr.

| PROJECT TITLE | STATE FUNDS | DOT FUNDS | DESCRIPTION | Budget |
|--|----------------------------|--------------------------|---|--------|
| <u>BEGINNING BALANCE</u> | <u>5,345,184</u> | <u>968,481</u> | | |
| <u>INCREASES TO PROJECT RESERVE FUND:</u> | | | | |
| CEU - Music Bldg Steam Line Repairs | 78,381.00 | | Const, Design, Inspection & Insurance Budgets | 60.29% |
| Agriculture - Interior Lighting Upgrade | 22,461.96 | | Const, Design, Inspection & Insurance Budgets | 17.97% |
| UNG - Ogden Armory Interior Remodel | 14,793.77 | | Const, Design, Inspection & Insurance Budgets | 11.27% |
| SUU - Boiler #1 Replacement | 10,260.43 | | Const, Inspection & Insurance Budgets | 0.99% |
| TAX - Exit Signage Upgrade | 3,909.50 | | Const, Inspection & Insurance Budgets | 10.05% |
| Courts - Richfield Bldg Carpet, Kitchen and Shower | 3,240.85 | | Const, Design, Inspection & Insurance Budgets | 4.32% |
| UBATC - CDL Bldg HVSC Upgrades | 2,972.98 | | Const, Inspection & Insurance Budgets | 4.25% |
| DWS - Clearfield Employment Center Replace heat control valves | 2,498.50 | | Const, Design, Inspection & Insurance Budgets | 10.79% |
| Corrections - Draper Boiler Control Upgrade | 2,368.38 | | Inspection & Insurance Budgets | 0.71% |
| DCED - Art Storage Bldg Lighting Upgrade | 23.71 | | Inspection Budget | 0.06% |
| <u>DECREASES TO PROJECT RESERVE FUND:</u> | | | | |
| UVU - Science/Health Bldg Addition | (300,000.00) | | Return To Project To Complete Original Scope | 0.62% |
| Corrections - CUCF Perimeter Security System Upgrade | (130,116.23) | | To Award Construction Contract | 11.80% |
| DIXIE - Heating Plant Upgrades Phase I | (125,903.00) | | To Award Construction Contract | 9.13% |
| UNG - Spanish Fork Armory Electrical Switches and Receptacles | (37,167.32) | | To Award Construction Contract | 10.72% |
| Education - Window Replacement | (20,283.32) | | To Award Construction Contract | 20.28% |
| SLCC - RRC Daycare Bldg Fire Suppression System | (16,060.00) | | To Award Construction Contract | 22.75% |
| Fairpark - Campus Locksets & Closures | (15,549.10) | | To Award Construction Contract | 51.83% |
| SNOW - Data Center HVAC Improvements | (14,141.00) | | To Award Construction Contract | 12.14% |
| State Library - Replace Dust Collector | (2,086.00) | | Re-Open To Complete Original Scope | 2.21% |
| <u>ENDING BALANCE</u> | <u>4,824,788.78</u> | <u>968,481.36</u> | | |



Gary R. Herbert
Governor

Utah State Building Board

4110 State Office Building
Salt Lake City, Utah 84114
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MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 21, 2011
Subject: **Further Discussion of Board Rules of Procedure**

Attached is a draft of the Building Board Rules of Procedure for discussion at the August 3rd meeting. This is an information item only and no action will be taken.

DGB: cn
Attachment

R23-31. Rules of Procedure for Conduct of Utah State Building Board Meetings. 7-19-11

R23-31-1. Purpose.

The purpose of this Rule R23-31 is to establish procedures for the conduct of Utah State Building Board meetings and to assist the public and anyone wishing to address the Building Board, whether in person or by other establish means.

R23-31-2. Authority.

This Rule R23-31 is authorized under Subsection 63A-5-102(2) which directs that the Building Board “adopt rules of procedure for the conduct of its meetings.” The Building Board has administrative rulemaking authority under Subsection 63A-5-103(1)(e).

R23-31-3. Definitions.

- (1) “Attendance” means that person attending a Board meeting, either in person or through electronic means as authorized by this Rule.
- (2) “Board” means the Utah State Building Board established under Title 63A, Chapter 5, Utah Code.
- (3) “Chair” means the person appointed as Chair of the Board by the Governor pursuant to Title 63A, Chapter 5, Utah Code.
- (4) “Director” means the Director of the Division of Facilities Construction and Management or duly authorized designee.
- (5) “Division” means the Division of Facilities Construction and Management.
- (6) “Electronic meeting” is as defined in Section 52-4-103.
- (7) “GOPB Official” means the Director of the Governor’s Office of Planning and Budget or duly authorized designee.
- (8) “Open and Public Meetings Laws” means those laws provided by Title 52, Chapter 4, Utah Code.
- (9) “Presiding Officer” means the Chair. ~~person that conducts the meeting of the Board and has the authority to sign appropriate documents on behalf of the Board.~~ **The Chair may choose, either because of unavailability or other reason, an alternate Presiding Officer.**

R23-31-4. Composition of Board.

- (1) The Board consists of eight members, seven of whom are voting members appointed by the Governor for terms of four years.
- (2) The GOPB Official is a nonvoting member of the Board. As a nonvoting member, the GOPB official shall not be considered as part of the ~~three member~~ quorum requirement for Board determinations. **[Note – I took out the quorum number from the rule, so that as it changed in state statute, it will not require a rule change. Having the number in the rule does not add anything to the law.]** The GOPB Official shall advise the Presiding Officer of any designee appointed prior to any meeting that the designee will be attending.

R23-31-5. Calling for Meetings.

The Chair or any 3 voting members may call meetings of the Board. The Executive Director of the Department of Administrative Services, Director or GOPB Official may also call for a meeting upon consent of the Chair.

R23-31-6. Compliance with Open and Public Meeting Laws.

All meetings of the Board shall be conducted in accordance with the Open and Public Meetings Laws. All meetings are open to the public unless closed in whole or in part pursuant to the requirements of the Open and Public Meeting Laws.

R23-31-7. Presiding Officer, Vice-Chair, and Basic Responsibilities.

- (1) The Chair shall be the Presiding Officer at all Board meetings when present in person or through electronic means.
- (2) The Chair may choose, either because of unavailability or other reason, an alternate Presiding Officer. There shall be elected a Vice Chair by vote of the Board to serve throughout the member's term on the Board, or until a subsequent vote of the Board occurs which elected a different Vice Chair. The Vice Chair shall be the Presiding Officer in the absence of the Chair. In case of the absence of the Chair and the Vice Chair, the Chair may designate another member to act as the Presiding Officer.
- (3) The Presiding Officer shall be able to make motions and have a vote on each matter before the Board. The Presiding Officer may second motions. ~~when the Presiding Officer determines that a second to a motion is necessary.~~
The Presiding Officer shall determine whether a second to a motion is necessary when any motion is made by a member.
- (4) Unless otherwise directed by vote of the Board, the Presiding Officer shall be responsible for the operation of the meeting, shall have control over the items on the agenda, the order of the agenda, time limits that are needed, and other matters that relate to the orderly running of the meeting.

R23-31-8. Secretary to the Board.

- (1) The Division shall provide a person to serve as Secretary to the Board. The Secretary shall be present at each meeting of the Board, shall provide the posting of notice, minutes, any required recording, and all secretarial related requirements related to the Open and Public Meetings Act. The Secretary shall coordinate with others that are needed for such compliance with the Open and Public Meetings Act.
- (2) The Secretary shall maintain a record of Board meetings which shall include minutes, agendas and submitted documents, including those submitted electronically, that shall be available at reasonable times to the public.

R23-31-9. Meetings.

Meetings shall generally be held on the first Wednesday of the month at 9:00 a.m. at the Utah State Capitol in Salt Lake City, Utah. During Legislative Sessions, the Chair and Director may determine

another location. The date, time and location may also be modified by the Chair and Director at any time when it is in the interest of the Board and the public.

R23-31-10. Notice and Agenda.

- (1) Notice shall be given of all meetings in accordance with the Open and Public Meeting Laws.
- (2) The Director and Presiding Officer shall confer a reasonable time prior to any Board meeting as to the items to be on the agenda. The Presiding Officer shall ultimately determine the matters to be on the agenda, unless a vote of the Board has been undertaken to direct an item to be placed on the agenda. Board members may also contact the Chair about any request for agenda items.
- (3) The order of business shall be in the order placed on the agenda, unless the Presiding Officer **or vote of the Board** alters the order of business ~~by an announcement~~ and there is no prejudice to interested persons that may have intended to attend the meeting.
- (4) Members of the Board, the Division, governmental agencies and the public may submit a request to the Secretary to the Board that an item be placed on the agenda subject to review and approval by the Presiding Officer.
- (5) Each agenda shall have an item on it regarding whether there are any matters to be placed on a future agenda.

R23-31-11. Attendance, Quorum and Voting.

- (1) **The quorum requirement for the Board is set forth in in Utah Code Annotated Title 63A, Chapter 5. Attendance of at least three voting members of the Board shall constitute a quorum for the transaction of business. (note – legislation is being sought to change this to four.)**
- (2) For any determination of the Board, it must be approved by a majority vote of those voting members present and it must receive an affirmative vote from at least three members.
- (3) Voting shall be expressed publicly when called for by the Presiding Officer. An affirmative vote shall be recorded for all Board members present that neither vote negatively nor specifically abstain. The number of affirmative, negative and abstaining votes shall be announced by the Presiding Officer, and the specific members of such votes shall be recorded by the Secretary.
- (4) Members must be in attendance, including by electronic means in accordance with this Rule, in order to vote.

R23-31-12. Motions, Second to a Motion, **Discussion, Continuances and Resolutions.**

- (1) The GOPB Official may make and second motions, but shall not vote on any motion.
- (2) Items may be continued to any subsequent meeting by vote of the board.
- (3) **A second to a motion is required prior to discussion by Board members. unless determined to be needed by the Presiding Officer.**
- (4) **After a motion is seconded, the Presiding Officer shall ask for discussion of the matter. The Presiding Officer shall call upon those that request to discuss the matter. The Presiding Officer retains the authority to place reasonable restrictions on the discussion that assure that the discussion is orderly and relevant to the motion. After the discussion, or if no Board**

member desires to discuss the matter, the Board shall proceed to vote on the matter without the need for a formal call to question.

- (5) The Board may enact resolutions as are appropriate under their authority.

R23-31-13. Committees.

The Board may appoint committees to investigate or report on any matter which is of concern to the Board.

R23-31-14. Order at Meetings.

- (1) The Presiding Officer shall preserve order and decorum at all meetings of the Board and shall determine questions of order, which may be subject to a vote of the Board.
- (2) A person or persons creating a disturbance or otherwise obstructing the orderly process of a Board meeting may be ordered to be ejected from the meeting.

R23-31-14. Robert's Rules of Order.

All matters not covered by this Rule R23-31 shall be determined by either Robert's Rules of Order, latest published edition, an abbreviated edition of Robert's Rules of Order as determined by the Presiding Officer; or with abbreviated procedures as determined by the Presiding Officer.

R23-31-15. Electronic Meetings.

(1) Purpose. Section 52-4-207 requires any public body that convenes or conducts an electronic meeting to adopt a rule governing the use of electronic meetings. This Rule R23-31-15 establishes procedures for conducting Board meetings by electronic means.

(2) Procedure. The following provisions govern any meeting at which one or more Board members appear ~~telephonically or electronically~~ pursuant to Section 52-4-207:

(a) If one or more members of the Board desires to participate electronically ~~or telephonically~~, such member(s) shall contact the Presiding Officer. The Presiding Officer shall determine whether to allow for such electronic participation. If the Presiding Officer determines to allow for such electronic participation, the public notice of the meeting shall so indicate. In addition, the notice shall specify the anchor location where the members of the Board not participating electronically ~~or telephonically~~ will be meeting and where interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

(b) Notice of the meeting and the agenda shall be posted at the anchor location. And also provided in accordance with the Open and Public Meetings Act.

(c) Notice of the possibility of an electronic meeting shall be given to the Board members at least 24 hours before the meeting. In addition, the notice shall describe how a Board member may participate in the meeting electronically ~~or telephonically~~.

(d) When notice is given of the possibility of a Board member appearing electronically ~~or telephonically~~, any Board member may do so and any voting Board member, whether at the anchor location or participating electronically, shall be counted as present for

purposes of a quorum and may fully participate and vote. At the commencement of the meeting, or at such time as any Board member initially appears ~~electronically or telephonically~~, the Presiding Officer shall identify for the record all those who are appearing ~~telephonically or electronically~~. Votes by members of the Board who are not at the **anchor** location of the meeting shall be confirmed by the Presiding Officer.

(e) The anchor location is the physical location from which the electronic meeting originates or from which the participants are connected. The anchor location **shall be identified in the public notice for the meeting**. Unless otherwise designated in the notice, the anchor location shall be a room in the Utah State Capitol Hill Complex where the **Board would normally meet if the Board was not holding an electronic meeting**.

(f) The anchor location will have space and facilities so that interested persons and the public may attend, monitor and participate in the open portions of the meeting, as appropriate.

R23-31-16. Suspension of the Rules.

By a vote of the Board, and to the extent allowed by law, any requirement of this Rule R23-31-16 may be suspended when necessary to better serve the public in the conduct of a Board meeting.