

State of Utah

# Division of Facilities Construction & Management



Internal Service Fund

## Fiscal Year 2017 Rate Request

# DFCM

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## Internal Service Fund FY 2017 Rate Request

Compiled July, 2015

[dfcm.utah.gov](http://dfcm.utah.gov)

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# Table of Contents

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Executive Summary .....	2
Rate and Expense Information.....	3
Facilities Management ISF Rate Comparison Chart.....	3
Retained Earnings Analysis Charts.....	4
FY 2017 Projected Expenses Chart .....	5
Average Square Footage FY 06 Thru FY 17 Chart .....	5
Fiscal Year 2017 Fee Schedule (Garage Rates).....	6
Fiscal Year 2017 Rate Request - Increases/Decreases.....	7
Fiscal Year 2016 Authorized—Other Adjustments.....	8

## **Appendices**

FY 2017 Rate Request Appendices .....	9
Proposed Fiscal Year 2017 Rates, Fees and Other Charges .....	Appx A
Proforma Financial Statements .....	Appx B
Fiscal Year 2017 Operating Revenue by Major Agency .....	Appx C
Fiscal Year 2017 Operating Revenue by Major Source .....	Appx D

## **Charts Only**

Facilities Management ISF Rate Comparison Chart.....	3
Retained Earnings Analysis Charts.....	4
FY 2017 Projected Expenses Chart .....	5
Average Square Footage FY 06 Thru FY 17 Chart .....	5

# Executive Summary

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## Program Overview

The following Annual Report details rate adjustments being requested for Fiscal Year 2017. Additionally, it describes the different sections that make up the Internal Service Fund with the Division of Facilities Construction and Management.

## DFCM's Internal Service Fund

Provides building management, maintenance and preventative services to our state agency customers. Currently receiving these services are 173 individual programs throughout the state, which occupy 6.8 million square feet of space. Our services are administered through operation and maintenance agreements tailored specifically to each location or program. A variety of services are provided to meet the unique needs of each building and its tenant occupants.

## Organizational Structure

We offer complete facility management services. DFCM's Internal Service Fund is comprised of the following three groups. Each group has different functions, but work together to ensure that state facilities and grounds are well maintained and operated.

### FACILITIES MANAGEMENT

At its core, Facilities Management provides management, maintenance and energy efficiency services to its buildings and other leased facilities through skilled maintenance and grounds staff. Specialty service contracts are used as needed.

### ELECTRONICS RESOURCE GROUP

This group provides centralized support and programming services for complex building automation systems including HVAC controls, access controls and security systems. In addition they also provide fire safety system support by compliance testing of the devices and systems as well as corrective repairs as needed.

### CENTRAL SUPPORT SERVICES

This group provides internal contracting and accounting functions required to support a complete facilities management operation.

## Funding

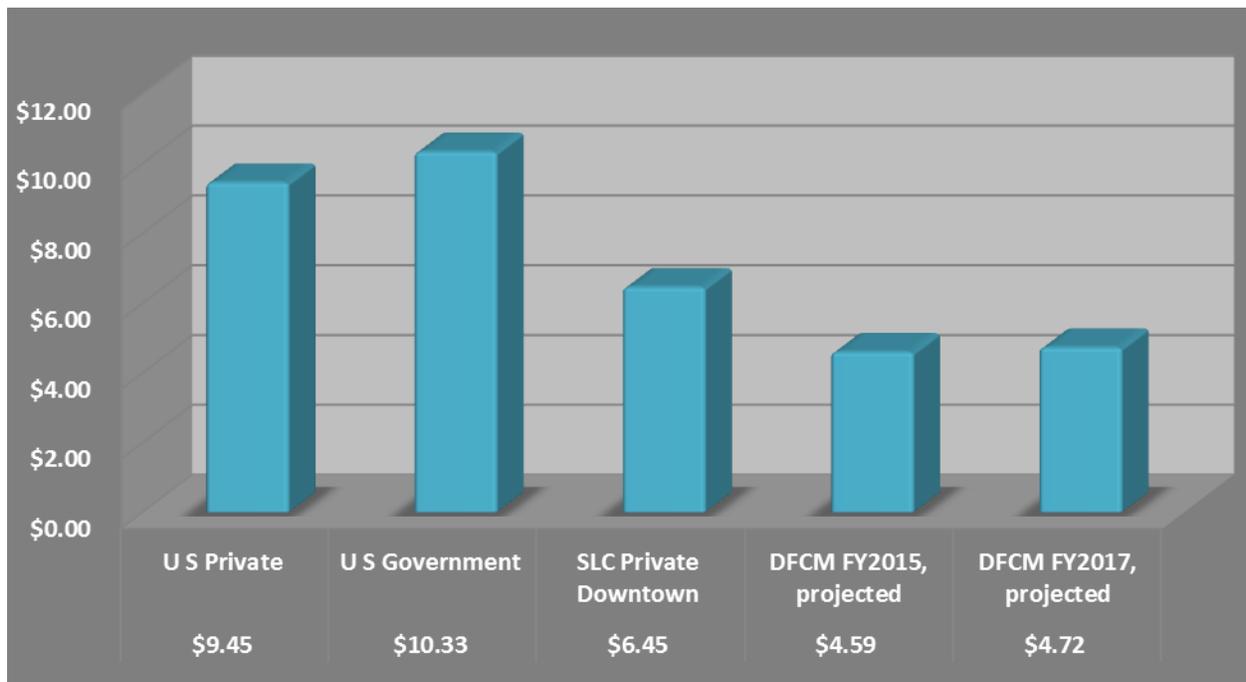
As an Internal Service Fund, Facilities Management is funded entirely from revenues collected through operation and maintenance agreements with our state agency customers. These agreements are renewed annually and adjusted as needed. Adjustments are initially presented to the Utah State Rate Committee for approval, followed by presentation and approval from the Utah State Legislature.

# Rate & Expense Information

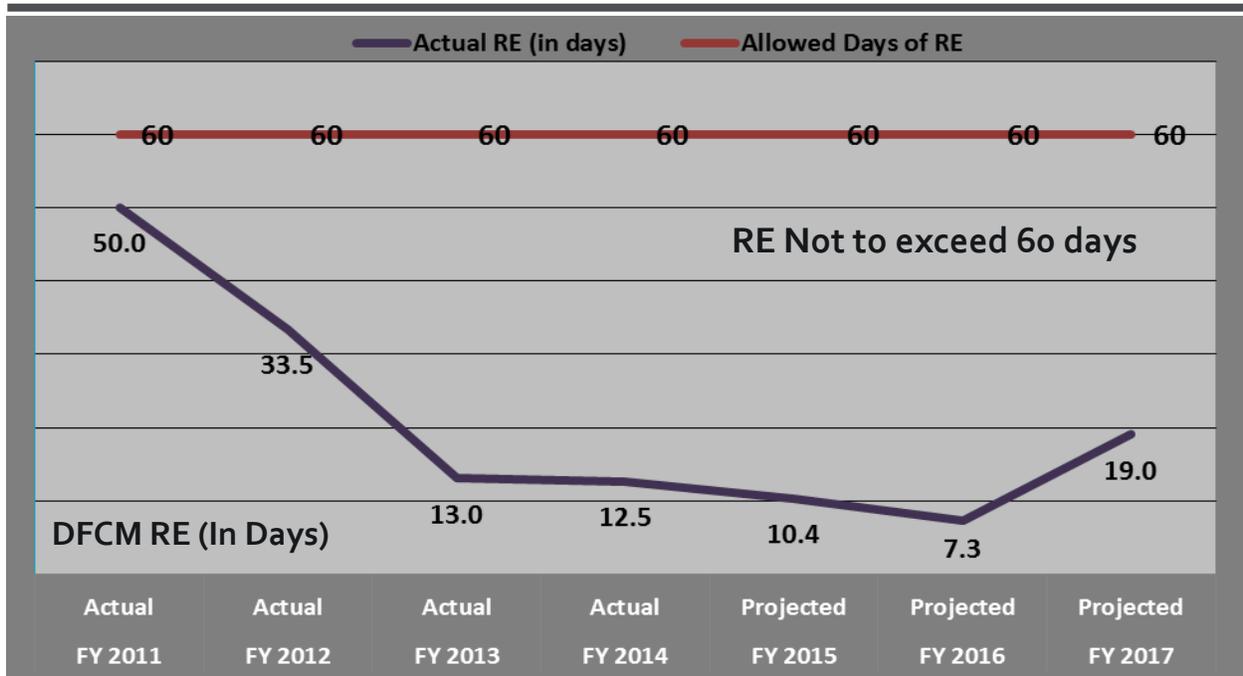
The Facilities Management Internal Service Fund is accounted for at the program level. Each program is comprised of a building or building complex and has its own square footage rate, revenues, expenses and retained earnings balance. The ISF will have 173 programs contained within it during FY 2017. In the paragraph below we explain the methodology for determining rate adjustments in each program for the 2017 Fiscal Year .

Each program's actual expenses are entered into worksheets through March of the current fiscal year. The remaining three months of the year are projected so a full year's data is used for computations. Adjustments are made for service contract increases, published and expected utility increases and benefit increases. After these adjustments are made, expenses are reviewed and one-time expenses are removed from the authorized and request years; each program is individually analyzed. The existing revenue level is carried forward and compared with the program's current year beginning retained earnings balance and expenses to determine if any rate adjustments are needed for the request year. Rate requests are calculated on a probable three-year deficit recovery period.

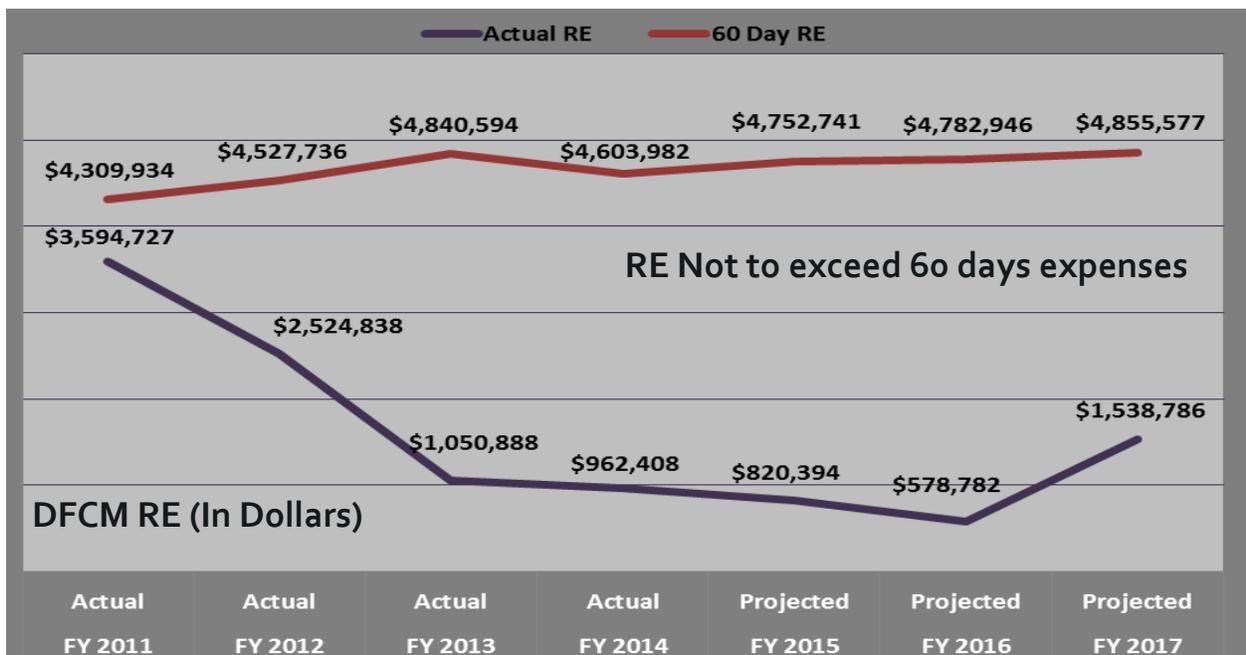
## Facilities Management ISF Rate Comparison



# Rate & Expense Information



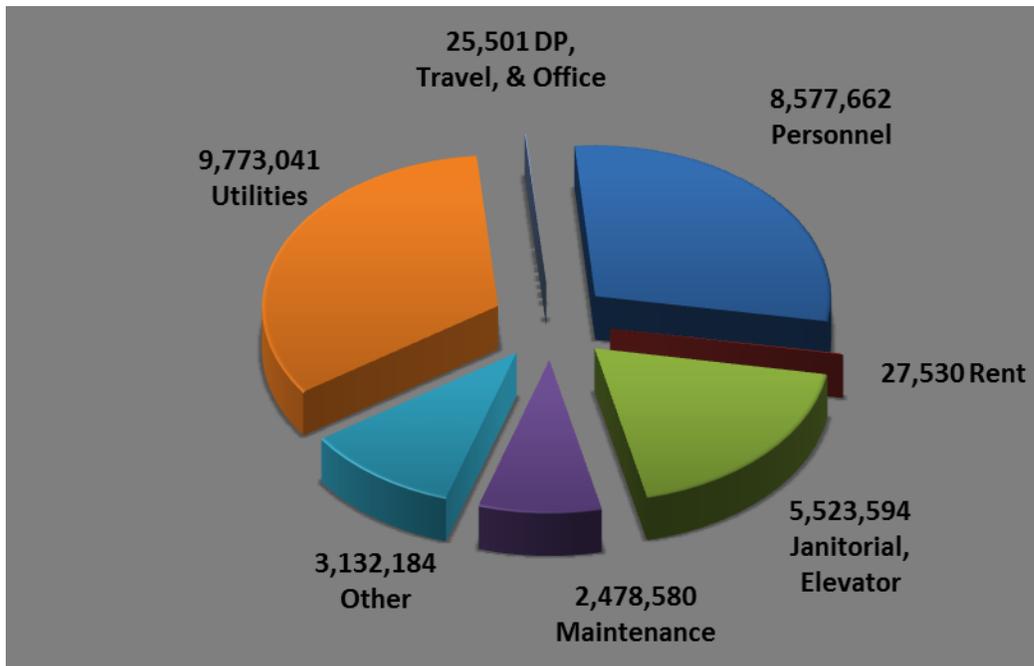
The retained earnings analysis illustrates the conservative, responsible approach DFCM has taken towards rate increases in correlation with retained earnings. Although Federal guidelines allow an internal service fund to have retained earnings equal to 60 days expenses, DFCM continues to have a conservative approach by targeting approximately 30 days of operating expenses within its retained earnings balance.



Since the economic downturn in 2008 DFCM has worked towards a conservative 30 days in retained earnings to provide sufficient operating expenses should issues again arise. In FY 17 we are projecting 19 days of retained earnings balance.

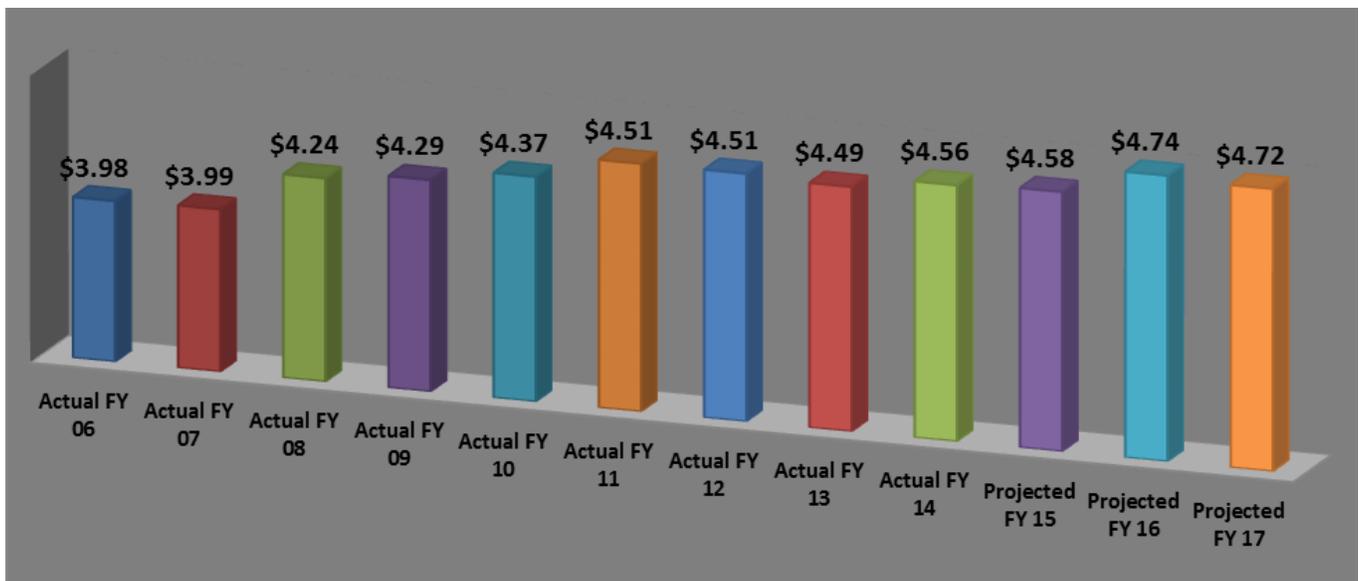
# Rate & Expense Information

## FY 2017 Projected Expenses



The chart illustrates DFCM's ability to continue to maintain low rates.

## Facilities Management Average Square Footage Rates FY 06– FY 17



# Rate & Expense Information

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## Fiscal Year 2017 Fee Schedule (Garage Rates)

<b>Position</b>	<b>Billable Labor Rate</b>
<b>Administrative Staff</b>	<b>41.21</b>
<b>Electronics Resource Group</b>	<b>41.85</b>
<b>Facilities Manager</b>	<b>51.72</b>
<b>Maintenance Supervisor</b>	<b>46.83</b>
<b>Office Technician</b>	<b>35.45</b>
<b>Apprentice Maintenance</b>	<b>38.29</b>
<b>Journey Maintenance</b>	<b>43.16</b>
<b>Journey Electrician</b>	<b>49.15</b>
<b>Journey HVAC</b>	<b>46.44</b>
<b>Grounds Manager</b>	<b>37.51</b>
<b>Grounds Supervisor</b>	<b>34.03</b>
<b>Mechanics</b>	<b>37.58</b>
<b>Groundskeeper</b>	<b>31.38</b>
<b>Temporary Groundskeeper</b>	<b>18.17</b>

# Fiscal Year 2017 Rate Request

## Fiscal Year 2017 Request — Rate Increases / (Decreases)

In Fiscal Year 2017, the Fund will experience the following activity:

- Sixteen programs are in need of rate increase
- Three programs require rate decreases

<b>Program</b>	<b>Amount of Increase/(Decreases)</b>	<b>Reason</b>
1314 Richfield Regional Center	\$ 25,114	Deficit reduction
1316 Richfield DTS Center	(\$ 10,050)	Normalize rate
1330 DPS Washington County	(\$ 9,945)	Normalize rate
1372 DNR Price	\$ 20,446	Deficit reduction
1373 Juab County Court	\$ 7,561	Deficit reduction
1406 Taylorsville Center for the Deaf	\$ 30,681	Deficit reduction
1502 DWS Administration	\$ 52,339	Deficit reduction
1503 DWS Metro	\$ 31,327	Deficit reduction
1508 Utah Arts Collection	\$ 17,000	Deficit reduction
1509 Archives	(\$ 10,146)	Normalize rate
1568 ICAP	\$ 14,517	Deficit reduction
1569 ABC Administration	\$ 85,454	Deficit reduction
1595 DWS Vernal	\$ 17,550	Deficit reduction
1701 Ogden Regional Center	\$ 52,451	Deficit reduction
1702 DHS Ogden – Academy Square	\$ 50,928	Deficit reduction
1709 DPS—BDO	\$ 5,628	Deficit reduction
1710 State Crime Lab	\$ 18,160	Deficit reduction
1727 Clearfield Warehouse C7	\$ 8,080	Deficit reduction
1729 Ogden Radio Shop	<u>\$ 3,652</u>	Deficit reduction
	<b>\$410,747</b>	

# Fiscal Year 2017 Rate Request

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## Fiscal Year 2016 Authorized — Other Adjustments

Program	Amount of Increase/(Decreases)	Reason
1303 Vernal Regional Center	(\$ 14,672)	Tax converted to self-pay lease
1374 Price Public Safety	\$ 38,680	New location
1514 Highland Regional Center	(\$ 60,000)	Scope change – remove parking
1554 DHS 7 <sup>th</sup> West	(\$ 124,594)	Self-maintaining
1716 DHS Clearfield East	(\$ 2,016)	Clerical error, larger amount never collected
1726 Clearfield Warehouse C6	(\$100,000)	One-time revenue rebate
1728 Ogden Juvenile Court	<u>\$444,038</u>	New location
	<b>\$181,436</b>	

# Fiscal Year 2017 Appendices

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## Fiscal Year 2017 Rate Request Appendices

Appendix A: Proposed Fiscal Year 2017 Rates, Fees and Other Charges

Appendix B: Proforma Financial Statements

Appendix C: Fiscal Year 2017 Operating Revenue by Major Agency

Appendix D: Fiscal Year 2017 Operating Revenue by Major Source





Proposed FY 2017 Rates, Fees and Other Charges

Appendix A

Capital Facilities and Administrative Services Intergovernmental Services (63-38-3.5 (2)(b))

Unit	Division of Facilities Construction and Management	FY 2016 Authorized Rates	FY 2016 Other Adjustments	Other Adjustments Comments	Rebate/ Give Back Adj's	FY 2016 Amended Rates	Change from Authorized FY 2016	FY 2017 Rate Adjustments	Comments	FY 2017 Cost per Square Foot	FY 2017 Total Square Feet	FY 2017 Proposed Rates
1303	Vernal Regional Center	43,493.00	(14,672)	Tax converted to self-pay lease		28,820.72	(14,672)			11.32	2,546	28,820.72
1304	Tree of Utah	0.00				0.00	0			-	0	0.00
1310	Richfield DNR - Forestry	1,000.00				1,000.00	0			0.52	1,906	1,000.00
1314	Richfield Regional Ctr.	50,385.00				50,385.00	0	25,114	Deficit reduction	5.80	13,017	75,499.00
1315	Richfield Court	82,289.00				82,289.00	0			4.15	19,839	82,289.00
1316	Richfield DTS Center	49,050.00				49,050.00	0	(10,050)	Normalize rate	2.60	15,000	39,000.00
1317	DWS Richfield	58,072.00				58,072.00	0			10.37	5,600	58,072.00
1320	Cedar City Regional Center	72,008.00				72,008.00	0			6.77	10,643	72,008.00
1321	DWS Cedar City	78,461.00				78,461.00	0			5.30	14,804	78,461.00
1322	Cedar City Courts	103,520.00				103,520.00	0			6.08	17,037	103,520.00
1325	DWS St. George	66,452.00				66,452.00	0			8.98	7,400	66,452.00
1330	St. George DPS	59,517.00				59,517.00	0	(9,945)	Normalize rate	3.24	15,300	49,572.00
1331	Dixie Drivers License	50,300.00				50,300.00	0			6.83	7,360	50,300.00
1332	St. George Tax Commission	64,224.00				64,224.00	0			8.92	7,200	64,224.00
1333	St. George Courts	465,353.00				465,353.00	0			4.87	95,550	465,353.00
1336	Cedar City A P & P	23,404.00				23,404.00	0			6.78	3,452	23,404.00
1344	Wasatch Courts	14,605.44				14,605.44	0			1.45	10,043	14,605.44
1347	Provo Juvenile Courts	173,940.00				173,940.00	0			6.58	26,426	173,940.00
1351	Provo Regional Center	664,011.00				664,011.00	0			5.48	121,106	664,011.00
1354	Provo Court	299,400.00				299,400.00	0			5.00	59,928	299,400.00
1355	DWS Provo	127,680.00				127,680.00	0			4.80	26,600	127,680.00
1357	Orem Circuit Court	90,792.00				90,792.00	0			3.90	23,280	90,792.00
1359	Orem Region Three UDOT	141,192.00				141,192.00	0			2.84	49,775	141,192.00
1361	Orem Public Safety	105,640.00				105,640.00	0			8.00	13,205	105,640.00
1369	Moab Regional Center	112,533.00				112,533.00	0			5.36	20,995	112,533.00
1370	Navajo Trust Fund Administration	132,640.00				132,640.00	0			5.35	24,782	132,640.00
1372	DNR Price	75,968.00				75,968.00	0	20,446	Deficit reduction	4.94	19,517	96,414.00
1373	Juab County Court	43,265.00				43,265.00	0	7,561	Deficit reduction	5.91	8,600	50,826.00
1374	Price Public Safety	-	38,680	New program, online March 1, 2015		38,680.00	38,680			5.19	7,446	38,680.00
1401	Calvin Rampton Complex	1,602,863.00				1,602,863.00	0			4.28	374,549	1,602,863.00
1402	Driver License West Valley	98,880.00				98,880.00	0			9.86	10,027	98,880.00
1404	Murray Highway Patrol	141,738.00				141,738.00	0			5.22	27,160	141,738.00
1405	Taylorsville Office Building	185,250.00				185,250.00	0			6.50	28,500	185,250.00
1406	Taylorsville Center for the Deaf	108,000.00				108,000.00	0	30,681	Deficit reduction	4.28	32,402	138,681.00
1413	Unified Lab	789,863.00				789,863.00	0			10.50	75,225	789,863.00
1451	West Jordan Courts	487,796.00				487,796.00	0			4.15	117,439	487,796.00
1452	DWS - South County	176,196.00				176,196.00	0			4.83	36,500	176,196.00
1453	DWS - Midvale	135,640.00				135,640.00	0			4.52	30,000	135,640.00
1454	DAS Surplus Property	59,747.00				59,747.00	0			2.65	22,546	59,747.00
1459	DPS Drivers License	154,064.00				154,064.00	0			6.60	23,343	154,064.00
1461	N UT Fire Dispatch Center	30,438.66				30,438.66	0			2.69	11,298	30,438.66
1462	UCAT Admin	32,880.00				32,880.00	0			5.37	6,123	32,880.00
1463	Veteran's Memorial Cemetery	24,464.00				24,464.00	0			2.16	11,326	24,464.00
1501	Heber M. Wells	858,321.00				858,321.00	0			4.54	189,228	858,321.00
1502	DWS Administration	633,591.00				633,591.00	0	52,339	Deficit reduction	4.78	143,500	685,930.00
1503	DWS Metro Emp. Ctr.	221,449.00				221,449.00	0	31,327	Deficit reduction	7.02	36,008	252,776.00
1504	Rio Grande Depot	397,565.00				397,565.00	0			5.49	72,370	397,565.00
1505	DWS/DHS - 1385 South State	292,390.00				292,390.00	0			4.43	66,022	292,390.00
1506	AP & P Fremont Office Building	192,375.00				192,375.00	0			6.75	28,500	192,375.00
1507	Utah State Office of Education	410,669.00				410,669.00	0			4.98	82,517	410,669.00
1508	Utah Arts Collection	26,900.00				26,900.00	0	17,000	Deficit reduction	4.39	10,000	43,900.00
1509	Archive Building	120,765.00				120,765.00	0	(10,146)	Normalize rate	4.39	25,198	110,619.00
1514	Highland Regional Center	391,766.40	(60,000)	Scope change - remove leased parking		331,766.40	(60,000)			4.80	69,118	331,766.40
1551	Salt Lake Court	1,868,160.00				1,868,160.00	0			4.48	417,000	1,868,160.00

Proposed FY 2017 Rates, Fees and Other Charges

Capital Facilities and Administrative Services Intergovernmental Services (63-38-3.5 (2)(b))

Appendix A

Unit	Division of Facilities Construction and Management	FY 2016 Authorized Rates	FY 2016 Other Adjustments	Other Adjustments Comments	Rebate/ Give Back Adj's	FY 2016 Amended Rates	Change from Authorized FY 2016	FY 2017 Rate Adjustments	Comments	FY 2017 Cost per Square Foot	FY 2017 Total Square Feet	FY 2017 Proposed Rates
1554	7th West DHS	124,594.00	(124,594)	Agency doing their own O & M		0.00	(124,594)			-	0	-
1559	Governors Residence	152,156.00				152,156.00	0			8.87	17,154	152,156.00
1560	Glendinning Fine Arts Center	45,000.00				45,000.00	0			8.43	5,339	45,000.00
1562	West Valley 3rd District Court	118,350.00				118,350.00	0			4.50	26,300	118,350.00
1566	Chase Home	17,428.00				17,428.00	0			2.17	8,048	17,428.00
1568	ICAP Building	12,469.00				12,469.00	0	14,517	Deficit reduction	7.90	3,416	26,986.00
1569	ABC Administration	599,961.00				599,961.00	0	85,454	Deficit reduction	3.91	175,298	685,415.00
1589	Vernal DNR Regional	80,394.00				80,394.00	0			6.16	13,051	80,394.00
1593	Vernal Juvenile Courts	20,256.00				20,256.00	0			4.23	4,786	20,256.00
1594	DHS - Vernal	60,225.00				60,225.00	0			7.50	8,030	60,225.00
1595	DWS Vernal	56,152.00				56,152.00	0	17,550	Deficit reduction	8.36	8,816	73,702.00
1597	Vernal 8th District Court	248,649.00				248,649.00	0			7.46	33,331	248,649.00
1598	Vernal DSPD	31,330.00				31,330.00	0			6.78	4,621	31,330.00
1601	Office of Rehabilitation Services	204,156.00				204,156.00	0			6.42	31,800	204,156.00
1602	Agriculture	356,706.00				356,706.00	0			7.98	44,700	356,706.00
1603	Cannon Health	960,515.00				960,515.00	0			5.95	161,431	960,515.00
1604	Natural Resources	745,072.00				745,072.00	0			4.25	175,311	745,072.00
1606	State Library - Library	183,714.00				183,714.00	0			2.03	90,435	183,714.00
1607	State Library - Visually Impaired	124,027.00				124,027.00	0			3.80	32,665	124,027.00
1608	State Library - State Mail	156,261.00				156,261.00	0			10.63	14,700	156,261.00
1610	Utah State Tax Commission	928,200.00				928,200.00	0			4.55	204,000	928,200.00
1616	Tooele Courts	311,351.00				311,351.00	0			5.28	58,968	311,351.00
1617	DMV - Fairpark	43,437.00				43,437.00	0			4.12	10,543	43,437.00
1618	SL Government Bldg #1	972,934.00				972,934.00	0			3.78	257,390	972,934.00
1620	DWS Call Center	200,317.00				200,317.00	0			6.03	33,220	200,317.00
1621	1950 West Regional Center	215,571.00				215,571.00	0			5.00	43,114	215,571.00
1622	Training Housing - DSBVI	49,736.00				49,736.00	0			4.74	10,490	49,736.00
1646	Medical Drive Complex	331,230.00				331,230.00	0			5.00	66,300	331,230.00
1651	Capitol Hill Complex	3,809,700.00				3,809,700.00	0			4.77	798,408	3,809,700.00
1701	Ogden Regional Center	593,848.00				593,848.00	0	52,451	Deficit reduction	5.68	113,785	646,299.00
1702	DHS Ogden - Academy Square	248,906.00				248,906.00	0	50,928	Deficit reduction	6.40	46,849	299,834.00
1703	Ogden Juvenile Court	166,045.00				166,045.00	0			6.96	23,857	166,045.00
1704	Ogden Court	467,740.00				467,740.00	0			5.14	91,000	467,740.00
1705	DWS Ogden	153,748.00				153,748.00	0			6.46	23,800	153,748.00
1709	DPS - Ogden	21,608.00				21,608.00	0	5,628	Deficit reduction	6.75	4,035	27,236.00
1710	DPS Crime Lab	23,840.00				23,840.00	0	18,160	Deficit reduction	10.50	4,000	42,000.00
1714	Layton Court	80,896.00				80,896.00	0			4.04	20,025	80,896.00
1716	DHS Clearfield East	129,322.00	(2,016)	Clerical error; larger amount never collected		127,306.00	(2,016)			5.19	24,541	127,306.00
1717	DWS Clearfield/Davis County	180,633.00				180,633.00	0			4.62	39,098	180,633.00
1718	Farmington 2nd District Courts	537,465.00				537,465.00	0			4.10	131,089	537,465.00
1719	DPS Farmington Public Safety	68,425.00				68,425.00	0			8.05	8,500	68,425.00
1725	Ogden DMV / Drivers License	71,964.00				71,964.00	0			6.73	10,693	71,964.00
1726	Clearfield Warehouse C6 - Archives	167,010.00			(100,000)	67,010.00	(100,000)			1.39	120,000	167,010.00
1727	Clearfield Warehouse C7 - DNR / DPS	74,080.00				74,080.00	0	8,080	Deficit reduction	0.79	104,000	82,160.00
1728	Ogden Juvenile Court (New)	-	444,038	New program, online June 1, 2015		444,038.00	444,038			4.89	90,877	444,038.00
1729	Ogden Radio Shop	12,782.00				12,782.00	0	3,652	Deficit reduction	7.47	2,200	16,434.00
1752	Logan 1st District Court	379,267.00				379,267.00	0			5.15	73,644	379,267.00
1754	DWS Logan	110,088.00				110,088.00	0			5.48	20,089	110,088.00
1755	Brigham City Court	169,400.00				169,400.00	0			4.84	35,000	169,400.00
1758	Brigham City Regional Center	412,059.00				412,059.00	0			3.70	111,431	412,059.00
1762	DWS Brigham City	34,308.00				34,308.00	0			6.55	5,238	34,308.00
	ABC 45 Store Locations	1,286,145.20				1,286,145.20	0			3.40	378,278	1,286,145.20
	National Guard Armories	390,721.00				390,721.00	0			0.90	431,536	390,721.00
	<b>Total</b>	<b>29,631,156.70</b>	<b>281,436</b>		<b>(100,000)</b>	<b>29,812,592.42</b>	<b>181,435.72</b>	<b>410,747</b>				<b>30,323,339.42</b>

Appendix B	Proforma Financial Statements						
	DFCM ISF Maintenance						
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate
<b>BALANCE SHEET</b>							
<b>ASSETS</b>							
CASH & CASH EQUIVALENTS	4,556,083	2,910,833	2,714,401	3,258,207	3,226,543	3,917,384	4,017,384
ACCOUNTS RECEIVABLE	19,353	30,510	70,885	55,633	14,095	38,095	20,756
DUE FROM OTHER FUNDS	278,008	109,011	311,844	132,954	107,954	187,495	210,645
INVENTORIES	0	0	0	0	0	0	0
PREPAID EXPENSES	22,566	71,805	27,902	30,842	33,979	37,324	40,889
<b>TOTAL CURRENT ASSETS</b>	<b>4,876,009</b>	<b>3,122,158</b>	<b>3,125,031</b>	<b>3,477,636</b>	<b>3,382,571</b>	<b>4,180,298</b>	<b>4,289,674</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	423,172	398,026	370,124	339,282	305,303	267,979	227,090
<b>TOTAL OTHER ASSETS</b>	<b>423,172</b>	<b>398,026</b>	<b>370,124</b>	<b>339,282</b>	<b>305,303</b>	<b>267,979</b>	<b>227,090</b>
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	0	0	0	0	0	0	0
MACHINERY AND EQUIPMENT	663,261	700,840	690,517	698,617	769,867	826,617	851,617
ACCUMULATED DEPRECIATION	(621,421)	(642,130)	(653,302)	(663,143)	(689,081)	(726,780)	(765,039)
<b>TOTAL CAPITAL ASSETS</b>	<b>41,840</b>	<b>58,710</b>	<b>37,215</b>	<b>35,474</b>	<b>80,786</b>	<b>99,837</b>	<b>86,578</b>
<b>TOTAL ASSETS</b>	<b>5,341,021</b>	<b>3,578,894</b>	<b>3,532,370</b>	<b>3,852,392</b>	<b>3,768,660</b>	<b>4,548,114</b>	<b>4,603,342</b>
<b>LIABILITIES &amp; FUND EQUITY</b>							
VOUCHERS PAYABLE	22,686	1,608,003	1,776,648	1,450,327	1,235,828	1,110,825	1,250,026
ACCRUED LIABILITIES	2,318,397	460,599	372,820	489,018	888,797	869,983	1,056,516
UNEARNED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	29,361	36,232	22,469	29,354	32,797	30,043	23,846
CONTRACTS NOTES PAYABLE - SHORT TERM	22,566	25,147	27,902	30,832	33,979	37,324	40,889
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM	0	0	0	0	0	0	0
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,393,010</b>	<b>2,129,981</b>	<b>2,199,839</b>	<b>1,999,531</b>	<b>2,191,401</b>	<b>2,048,175</b>	<b>2,371,277</b>
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-LONG TERM	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	423,172	398,026	370,124	339,292	305,303	267,979	227,090
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>423,172</b>	<b>398,026</b>	<b>370,124</b>	<b>339,292</b>	<b>305,303</b>	<b>267,979</b>	<b>227,090</b>
<b>TOTAL LIABILITIES</b>	<b>2,816,182</b>	<b>2,528,006</b>	<b>2,569,962</b>	<b>2,338,823</b>	<b>2,496,704</b>	<b>2,316,153</b>	<b>2,598,367</b>
CONTRIBUTED CAPITAL							
RETAINED EARNINGS - DESIGNATED	150,000	150,000	150,000	150,000	150,000	150,000	150,000
RETAINED EARNINGS	2,374,839	900,888	812,408	1,363,568	1,121,956	2,081,960	1,854,975
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,524,839</b>	<b>1,050,888</b>	<b>962,408</b>	<b>1,513,568</b>	<b>1,271,956</b>	<b>2,231,960</b>	<b>2,004,975</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>5,341,021</b>	<b>3,578,894</b>	<b>3,532,370</b>	<b>3,852,391</b>	<b>3,768,660</b>	<b>4,548,114</b>	<b>4,603,342</b>
<b>INCOME STATEMENT</b>							
TOTAL OPERATING REVENUES (before proposed rate impacts)							
Rate Impact							
TOTAL OPERATING REVENUES (after proposed rate impacts)	<b>26,454,870</b>	<b>28,044,448</b>	<b>28,542,694</b>	<b>28,972,628</b>	<b>29,812,593</b>	<b>30,323,339</b>	<b>30,323,339</b>
PERSONAL SERVICES	7,867,019	7,701,188	7,421,187	7,113,676	8,458,057	8,577,662	8,577,662
TRAVEL EXPENSE	17,324	21,303	18,084	1,020	935	935	935
CURRENT EXPENSE	19,024,914	21,102,808	20,487,004	21,045,004	21,302,211	20,714,922	20,714,922
CURRENT EXPENSE - DATA PROCESSING	384,529	387,495	449,566	16,778	14,390	14,390	14,390
DEPRECIATION EXPENSE	23,281	20,709	19,087	15,515	25,937	37,699	38,259
OTHER EXPENSES (SWCAP)	206,761	213,445	214,046	204,832	235,484	230,183	230,183
<b>TOTAL OPERATING EXPENSES</b>	<b>27,523,828</b>	<b>29,446,947</b>	<b>28,608,973</b>	<b>28,396,826</b>	<b>30,037,015</b>	<b>29,575,791</b>	<b>29,576,351</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(1,068,957)</b>	<b>(1,402,499)</b>	<b>(66,279)</b>	<b>575,802</b>	<b>(224,422)</b>	<b>747,549</b>	<b>746,989</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0	(2,409)	0	0	0	0
INTEREST INCOME	53	50	39	39	0	0	0
INTEREST EXPENSE	(21,966)	(20,958)	(19,832)	(18,578)	(17,190)	(15,657)	(13,970)
FEDERAL GRANTS	0	0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	0	(9,989)	0	(6,102)	0	(13,500)	0
OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>(1,090,870)</b>	<b>(1,433,396)</b>	<b>(88,480)</b>	<b>551,161</b>	<b>(241,612)</b>	<b>718,392</b>	<b>733,019</b>
<b>CASH FLOW STATEMENT</b>							
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	<b>5,422,591</b>	<b>4,556,083</b>	<b>2,910,833</b>	<b>2,714,401</b>	<b>3,258,207</b>	<b>3,258,207</b>	<b>3,226,543</b>
Total Cash from Sales	26,429,970	28,202,288	28,542,694	28,972,628	29,812,593	30,323,339	30,323,339
Capital Asset Disposal Proceeds	0	0	(2,409)	0	0	0	0
Federal Grants	-	0	0	0	0	0	0
State Appropriations	-	0	0	0	0	0	0
Other Sources							
Other Sources - Interest Earnings	53	50	39	39	-	-	-
<b>TOTAL SOURCES OF CASH</b>	<b>26,430,023</b>	<b>28,202,338</b>	<b>28,540,324</b>	<b>28,972,667</b>	<b>29,812,593</b>	<b>30,323,339</b>	<b>30,323,339</b>
Cash Used for Operations	(27,260,025)	(29,759,465)	(28,736,755)	(28,390,249)	(29,773,006)	(29,539,912)	(29,507,498)
Payments for Capital Assets	(36,507)	(37,579)	0	(8,100)	(71,250)	(56,750)	(25,000)
State Appropriations	-	(40,555)	0	(24,411)	0	(54,000)	-
Other Uses - Federal Refund	-	(9,989)	-	(6,102)	-	(13,500)	-
<b>TOTAL USES OF CASH</b>	<b>(27,296,532)</b>	<b>(29,847,589)</b>	<b>(28,736,755)</b>	<b>(28,428,862)</b>	<b>(29,844,256)</b>	<b>(29,664,162)</b>	<b>(29,532,498)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>4,556,083</b>	<b>2,910,833</b>	<b>2,714,401</b>	<b>3,258,207</b>	<b>3,226,543</b>	<b>3,917,384</b>	<b>4,017,384</b>

Appendix C		INTERNAL SERVICE FUNDS					2017	
OPERATING REVENUE BY MAJOR AGENCY								
	AGENCY NUMBER	AGENCY	FY 2014 ACTUAL	FY 2015 PROJECTED	FY 2016 PROJECTED	FY 2017 REQUEST	REQUEST % of Total	
1	011-016	LEGISLATURE	0	0	0	0	0	
2	020	JUDICIAL BRANCH / COURTS	5,947,708	6,085,171	6,626,606	6,648,684	0	
3	030	CAPITOL PRESERVATION BOARD	3,809,700	3,809,700	3,809,700	3,809,700	0	
4	050	STATE TREASURER	49,386	49,386	49,386	49,386	0	
5	060	GOVERNOR'S OFFICE	0	0	0	0	0	
6	065	USTAR	0	0	0	0	0	
7	080	ATTORNEY GENERAL	411,595	411,595	411,595	414,277	0	
8	090	STATE AUDITOR	0	0	0	0	0	
9	100	DEPARTMENT OF ADMINISTRATIVE SERVICES	584,490	585,104	579,782	653,122	0	
10	110	DEPARTMENT OF TECHNOLOGY SERVICES	57,518	49,050	61,832	55,434	0	
11	120	TAX COMMISSION	1,013,803	1,144,434	1,159,714	1,161,765	0	
12	130	CAREER SERVICE REVIEW OFFICE	0	0	0	0	0	
13	140	HUMAN RESOURCES MANAGEMENT	0	0	0	0	0	
14	170	NAVAJO TRUST ADMINISTRATION	132,640	132,640	132,640	132,640	0	
15	180	DEPARTMENT OF PUBLIC SAFETY	1,560,158	1,607,214	1,641,657	1,664,741	0	
16	190	UTAH NATIONAL GUARD	352,879	352,879	399,391	412,321	0	
17	200	DEPARTMENT OF HUMAN SERVICES	1,974,400	1,879,806	1,828,322	1,902,566	0	
18	270	DEPARTMENT OF HEALTH	2,163,498	2,322,950	2,589,868	2,596,055	0	
19	290	MEDICAL EDUCATION COUNCIL	0	0	0	0	0	
20	300	BUILDING BOARD CONSTRUCTION	5,900	0	0	0	0	
21	400	UTAH STATE BOARD OF EDUCATION	986,062	996,619	1,009,276	1,049,562	0	
22	410	DEPARTMENT OF CORRECTIONS	448,799	453,444	468,644	469,673	0	
23	430	BOARD OF PARDONS & PAROLE	0	0	0	0	0	
24	450	DEPARTMENT OF VETERANS & MILITARY AFFAIRS	24,464	24,464	24,464	24,464	0	
25	480	DEPARTMENT OF ENVIRONMENTAL QUALITY	437,061	435,623	437,061	437,174	0	
26	510	BOARD OF REGENTS	0	0	0	0	0	
27	540	SCHOOL & INST. TRUST FUND OFFICE	0	0	0	0	0	
28	550	SCHOOL & INST. TRUST LANDS ADMINISTRATION	0	0	0	0	0	
29	560	DEPARTMENT OF NATURAL RESOURCES	880,596	1,014,183	1,035,096	1,061,939	0	
30	570	DEPARTMENT OF AGRICULTURE	305,100	356,706	356,706	356,706	0	
31	590	PUBLIC LANDS POLICY COORD OFFICE	0	0	0	0	0	
32	600	DEPARTMENT OF WORKFORCE SERVICES	2,590,701	2,629,059	2,624,749	2,754,571	0	
33	650	DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL	1,886,106	1,886,106	1,886,106	1,971,560	0	
34	660	LABOR COMMISSION	159,983	159,983	159,983	159,983	0	
35	670	DEPARTMENT OF COMMERCE	288,129	288,129	288,129	288,129	0	
36	680	FINANCIAL INSTITUTIONS	0	0	0	0	0	
37	690	DEPARTMENT OF INSURANCE	0	0	0	0	0	
38	700	PUBLIC SERVICE COMMISSION	32,319	32,319	32,319	32,319	0	
39	710	DEPARTMENT OF HERITAGE & ARTS	596,724	596,724	596,724	613,724	0	
40	810	DEPARTMENT OF TRANSPORTATION	1,108,729	1,108,729	1,117,766	1,117,766	0	
41	--	MISCELLANEOUS OTHER STATE AGENCIES	0	0	0	0	0	
42	--	HIGHER EDUCATION	584,622	420,416	406,915	406,915	0	
43	--	NON-STATE ENTITIES / PRIVATE SECTOR	138,780	130,320	73,883	73,883	0	
44	--	GENERAL PUBLIC	0	0	0	0	0	
45	--	LOCAL GOVERNMENTS	9,870	9,337	3,780	3,780	0	
46	--	STATE AGENCIES	0	0	0	0	0	
47	--	NONPROFIT ORGANIZATIONS	0	0	0	0	0	
48	--	SCHOOL DISTRICTS	0	0	0	0	0	
49	--	STATE WIDE PAYROLL	0	0	0	0	0	
50	--	OTHER - US TREASURY	500	500	500	500	0	
51	--	OTHER - TREE OF UTAH	39	39	0	0	0	
			28,542,259	28,972,628	29,812,593	30,323,339		

PROGRAM: DFCM ISF MAINTENANCE  
DEPARTMENT/DIVISION: DFCM

## OPERATING REVENUE BY MAJOR SOURCE

	MAJOR SOURCES	FY 2014 ACTUAL	FY 2015 PROJECTED	FY 2016 PROJECTED	FY 2017 REQUEST	REQUEST % of Total
1	1950 West Regional Center	211,291	211,291	215,571	215,571	0.71%
2	A P and P Office Bldg	172,530	192,375	192,375	192,375	1.09%
3	ABC Administration Warehouse	599,961	599,961	599,961	685,415	2.26%
4	ABC Store Locations	1,286,645	1,286,145	1,286,145	1,286,145	7.28%
5	Agriculture Building	305,100	356,706	356,706	356,706	2.02%
6	AP and P Cedar City	23,404	23,404	23,404	23,404	0.08%
7	Archive Building	120,765	120,765	120,765	110,619	0.36%
8	Brigham City Courts	169,400	169,400	169,400	169,400	0.96%
9	Brigham City Regional Center	412,059	425,559	412,059	412,059	1.36%
10	Calvin Rampton Complex	1,602,863	1,602,863	1,602,863	1,602,863	9.07%
11	Cannon Health Building	821,860	821,860	960,515	960,515	5.44%
12	Capitol Hill Complex	3,809,700	3,809,700	3,809,700	3,809,700	21.56%
13	Cedar City Courts	103,520	103,520	103,520	103,520	0.59%
14	Cedar City Regional Center	72,008	72,008	72,008	72,008	0.24%
15	Chase Home	17,428	17,428	17,428	17,428	0.06%
16	Clearfield Warehouse - C6 Archives	167,010	167,010	67,010	167,010	0.55%
17	Clearfield Warehouse - C7 DNR / DPS	51,980	74,080	74,080	82,160	0.27%
18	DHS Clearfield East	127,915	127,306	127,306	127,306	0.72%
19	DHS Vernal	60,225	60,225	60,225	60,225	0.20%
20	DHS/DYC Courts - 7th West	152,495	51,484	0	0	0.00%
21	Dixie Drivers License	50,300	50,300	50,300	50,300	0.17%
22	DMV Fairpark	43,437	43,437	43,437	43,437	0.14%
23	DNR Price	75,968	75,968	75,968	96,414	0.32%
24	DPS Drivers License - Herriman	128,905	154,064	154,064	154,064	0.51%
25	DPS Washington County	59,517	39,517	59,517	49,572	0.16%
26	DWS / DHS - 1385 South State	292,390	292,390	292,390	292,390	1.65%
27	DWS Brigham City	24,329	34,308	34,308	34,308	0.11%
28	DWS Call Center	143,772	200,317	200,317	200,317	0.66%
29	DWS Davis County	194,909	185,392	180,633	180,633	0.60%
30	Farmington Courts	464,146	537,465	537,465	537,465	1.77%
31	Farmington Public Safety	68,425	68,425	68,425	68,425	0.23%
32	Fire Dispatch Center	20,972	30,439	30,439	30,439	0.10%
33	Glendenning Fine Arts Center	45,000	45,000	45,000	45,000	0.25%
34	Governors Residence	119,200	119,200	152,156	152,156	0.86%
35	Heber M. Wells Building	858,321	858,321	858,321	858,321	4.86%
36	Highland Drive Plaza	391,766	214,060	331,766	331,766	1.09%
37	ICAP Building	12,469	12,469	12,469	26,986	0.09%
38	Juab County Courts	18,136	43,265	43,265	50,826	0.29%
39	Layton Courts	80,896	80,896	80,896	80,896	0.46%
40	Logan 1st District Courts	281,870	281,870	379,267	379,267	2.15%
41	Medical Drive Complex	331,230	331,230	331,230	331,230	1.87%
42	Moab Regional Center	112,533	112,533	112,533	112,533	0.64%
43	Murray Highway Patrol Office	141,738	141,738	141,738	141,738	0.80%
44	National Guard Armories	331,279	331,279	390,721	390,721	1.29%
45	Natural Resources Complex	647,912	745,072	745,072	745,072	4.22%
46	Natural Resources Richfield Forestry	2,040	1,000	1,000	1,000	0.00%
47	Navajo Trust Fund	132,640	132,640	132,640	132,640	0.44%
48	Office of Rehabilitation Services	180,942	180,942	204,156	204,156	1.16%
49	Ogden Academy Square	248,906	248,906	248,906	299,834	0.99%
50	Ogden Courts	395,850	467,740	467,740	467,740	2.65%
51	Ogden Drivers License	60,675	71,964	71,964	71,964	0.24%
52	Ogden Juvenile Court (NEW)	0	0	444,038	444,038	1.46%
53	Ogden Juvenile Courts (OLD)	166,045	166,045	166,045	166,045	0.94%
54	Ogden Public Safety Complex	21,608	21,608	21,608	27,236	0.15%
55	Ogden Radio Shop	8,468	12,782	12,782	16,434	0.05%
56	TOTAL REVENUE BY SOURCE - page 1	16,444,753	16,625,672	17,393,617	17,669,792	

PROGRAM: DFCM ISF MAINTENANCE

DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: DFCM

Appendix D		INTERNAL SERVICE FUNDS				Page 2 of 2
OPERATING REVENUE BY MAJOR SOURCE						
	MAJOR SOURCES	FY 2014 ACTUAL	FY 2015 PROJECTED	FY 2016 PROJECTED	FY 2017 REQUEST	REQUEST % of Total
57	Totals from Page 1	16,444,753	16,625,672	17,393,617	17,669,792	58.27%
58	Ogden Regional Center	593,848	592,410	593,848	646,299	3.66%
59	Orem Courts	123,667	90,792	90,792	90,792	0.51%
60	Orem Public Safety	105,640	105,640	105,640	105,640	0.35%
61	Orem Region 3 UDOT	141,192	141,192	141,192	141,192	0.80%
62	Price Public Safety	0	0	38,680	38,680	0.13%
63	Provo Courts Building	299,400	299,400	299,400	299,400	1.69%
64	Provo Juvenile Courts	173,940	173,940	173,940	173,940	0.57%
65	Provo Regional Center	694,787	673,912	664,011	664,011	3.76%
66	Public Safety Crime Lab	23,840	23,840	23,840	42,000	0.14%
67	Richfield Courts	82,289	82,289	82,289	82,289	0.47%
68	Richfield ITS Center	49,050	49,050	49,050	39,000	0.22%
69	Richfield Regional Center	50,385	50,385	50,385	75,499	0.43%
70	Rio Grande Depot	426,172	436,512	397,565	397,565	2.25%
71	Salt Lake Courts Complex	1,868,160	1,868,160	1,868,160	1,868,160	10.57%
72	SL Govt Building	972,934	972,934	972,934	972,934	3.21%
73	St George Courts	465,353	465,353	465,353	465,353	1.53%
74	St George Tax Commission	34,272	34,272	64,224	64,224	0.21%
75	State Mail	135,240	135,240	156,261	156,261	0.88%
76	Surplus Property	35,672	35,672	59,747	59,747	0.20%
77	Tax Commission Building	809,880	928,200	928,200	928,200	5.25%
78	Taylorsville Deaf Center	108,000	108,000	108,000	138,681	0.78%
79	Taylorsville Office Bldg	157,531	185,250	185,250	185,250	1.05%
80	Tooele Courts	311,351	311,351	311,351	311,351	1.03%
81	Training Housing - DSBVI	49,736	49,736	49,736	49,736	0.16%
82	UCAT Admin	32,881	32,881	32,880	32,880	0.11%
83	Unified Lab	619,855	789,863	789,863	789,863	2.60%
84	Utah Arts Collection	26,900	26,900	26,900	43,900	0.25%
85	Utah State Library	183,714	183,714	183,714	183,714	1.04%
86	Utah State Office of Education Building	410,669	410,669	410,669	410,669	2.32%
87	Vernal District Courts	248,649	248,649	248,649	248,649	1.41%
88	Vernal DNR Regional Center	59,481	59,481	80,394	80,394	0.45%
89	Vernal DSPD People with Disabilities	24,913	31,330	31,330	31,330	0.10%
90	Vernal Juvenile Courts	20,256	20,256	20,256	20,256	0.07%
91	Vernal Regional Center	43,493	43,493	28,821	28,821	0.16%
92	Veterans Cemetery	24,464	24,464	24,464	24,464	0.08%
93	Visually Impaired	124,027	124,027	124,027	124,027	0.70%
94	Wasatch Court	14,605	14,605	14,605	14,605	0.05%
95	West Jordan Courts	487,796	487,796	487,796	487,796	1.61%
96	West Valley Courts	118,350	118,350	118,350	118,350	0.39%
97	West Valley Driver License	99,380	99,380	98,880	98,880	0.56%
98	Workforce Services - Metro	221,449	221,449	221,449	252,776	1.43%
99	Workforce Services - Midvale	135,640	135,640	135,640	135,640	0.77%
100	Workforce Services - South County	176,196	176,196	176,196	176,196	1.00%
101	Workforce Services Administration	633,591	633,591	633,591	685,930	3.88%
102	Workforce Services Cedar City	98,743	78,461	78,461	78,461	0.26%
103	Workforce Services Logan	110,088	110,088	110,088	110,088	0.62%
104	Workforce Services Ogden	141,372	153,748	153,748	153,748	0.87%
105	Workforce Services Provo	147,940	127,680	127,680	127,680	0.42%
106	Workforce Services Richfield	58,072	58,072	58,072	58,072	0.19%
107	Workforce Services St George	66,452	66,452	66,452	66,452	0.22%
108	Workforce Services-Vernal	56,152	56,152	56,152	73,702	0.24%
109	Tree of Utah	39	39	0	0	0.00%
110	TOTAL (Pages 1&2) REVENUE BY SOURCE (Should equal ISF-3 line 3)	28,542,259	28,972,628	29,812,593	30,323,339	100.00%
PROGRAM: DFCM ISF MAINTENANCE						
DEPARTMENT: ADMINISTRATIVE SERVICES			DIVISION: DFCM			



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